

**MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT/UNION SANITARY DISTRICT FINANCING  
AUTHORITY  
February 28, 2022**

**This meeting was held pursuant to Government Code Section 54953 (as amended by AB 361), which authorizes teleconferenced meetings under the Brown Act during a proclaimed state of emergency. The Governor of California proclaimed a State of Emergency related to COVID-19 on March 4, 2020. Consistent with Government Code Section 54953, this meeting was not physically open to the public and all Board Members teleconferenced into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public were able to observe the Board Meeting and provide public comment by sending comments to the Board Clerk.**

**CALL TO ORDER**

President Kite called the meeting to order at 4:00 p.m. The regular meeting time was modified due to the COVID-19 emergency.

**SALUTE TO THE FLAG**

**ROLL CALL**

PRESENT: Pat Kite, President  
Anjali Lathi, Vice President  
Manny Fernandez, Secretary  
Jennifer Toy, Director  
Tom Handley, Director

STAFF: Paul Eldredge, General Manager/District Engineer  
Karen Murphy, District Counsel  
Mark Carlson, Business Services Manager/CFO  
Armando Lopez, Treatment and Disposal Services Manager  
Jose Rodrigues, Collection Services Manager  
Raymond Chau, Interim Technical Services Manager  
Ric Pipkin, Enhanced Treatment and Site Upgrade Program Manager  
Marcus Lee, Treatment and Disposal Services Coach  
Chris Pachmayer, Fabrication, Maintenance, and Construction Coach  
Allan Briggs, Interim Capital Improvements Projects Team Coach  
May Bautista, Administrative Specialist  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

**APPROVE MINUTES OF THE UNION SANITARY DISTRICT BOARD MEETING OF FEBRUARY 14, 2022**

It was moved by Secretary Fernandez, seconded by Vice President Lathi, to Approve the Minutes of the Board Meeting of February 14, 2022. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**APPROVE MINUTES OF THE UNION SANITARY DISTRICT SPECIAL BOARD MEETING OF FEBRUARY 16, 2022**

It was moved by Director Handley, seconded by Vice President Lathi, to Approve the Minutes of the Special Board Meeting of February 16, 2022. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**JANUARY 2022 MONTHLY OPERATIONS REPORT**

General Manager Eldredge provided an overview of the Monthly Report, and Business Services Manager/CFO Carlson provided an overview of the financial reports.

**WRITTEN COMMUNICATIONS**

There were no written communications.

**PUBLIC COMMENT**

There was no public comment.

**CONSIDER AUTHORIZING PAYMENT FOR CITY OF NEWARK OVERLAY PROJECT 1250**

This item was reviewed by the Budget & Finance Committee. Collection Services Manager Rodrigues stated District staff meet with City representatives annually to review paving projects for the upcoming year. The paving projects include an option for the contractor to adjust the District's manholes to meet the new street grade. District staff compare the contractors bid to the cost of having USD staff complete the work and proceed with the most cost-effective option. The City of Newark postponed the 2020 overlay projected and combined with the 2021 project due to the COVID pandemic. The project included adjustment of 58 District sewer manholes. While these costs were included in the Fiscal Year 2022 budget, the purchasing policy requires Board approval due to the dollar amount. Staff recommended the Board authorize payment to the City of Newark for the 2020 and 2021 Asphalt Concrete Street Overlay Program, City Project #1250, in the amount of \$120,890.

It was moved by Director Toy, seconded by Secretary Fernandez, to Authorize Payment to the City of Newark for the 2020 and 2021 Asphalt Concrete Street Overlay Program, City Project #1250, in the Amount of \$120,890. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**CONSIDER A RESOLUTION APPROVING AN EASEMENT ACQUISITION AGREEMENT WITH ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT FOR THE PURCHASE OF A SANITARY SEWER EASEMENT AND AN ACCESS EASEMENT LOCATED ADJACENT TO THE ALVARADO WASTEWATER TREATMENT PLANT IN THE CITY OF UNION CITY**

This item was reviewed by the Legal/Community Affairs Committee. Interim Technical Services Manager Chau stated staff approached the Alameda County Flood Control and Water Conservation District (Flood Control) to acquire a new sanitary sewer easement and access easement for the existing outfall pipeline and the new appurtenances to be installed as part of the Emergency Outfall Improvements Project. The sanitary sewer easement will contain the Emergency Outfall's existing relocated outfall pipeline, newly constructed redundant pipe, and new concrete structure installed as part of the Project. Staff recommended the Board consider and adopt a resolution approving an Easement Acquisition Agreement with Alameda County Flood Control and Water Conservation District for the purchase of a sanitary sewer easement and an access easement located adjacent to the Alvarado Wastewater Treatment Plant in the City of Union City.

It was moved by Vice President Lathi, seconded by Director Handley, to Adopt Resolution No. 2955 Approving an Easement Acquisition Agreement with Alameda County Flood Control and Water Conservation District for the Purchase of a Sanitary Sewer Easement and an Access Easement Located Adjacent to the Alvarado Wastewater Treatment Plant in the City of Union City. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

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**RESOLUTION NO. 2955**

**A RESOLUTION OF THE BOARD OF DIRECTORS APPROVING AN EASEMENT ACQUISITION AGREEMENT WITH ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT FOR THE PURCHASE OF A SANITARY SEWER EASEMENT AND AN ACCESS EASEMENT LOCATED ADJACENT TO THE ALVARADO WASTEWATER TREATMENT PLANT IN THE CITY OF UNION CITY**

**WHEREAS**, Union Sanitary District (District) requires a new sanitary sewer easement and access easement for the existing outfall pipeline and the new appurtenances to be installed as part of the Emergency Outfall Improvements Project over property owned by Alameda Flood Control and Water Conservation District (Flood Control); and

**WHEREAS**, District and Flood Control staff negotiated a total purchase price of \$5,937.77 for both easements and prepared an Easement Acquisition Agreement and Grant of Easements (Sanitary Sewer and Access) to effectuate the transfer.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE UNION SANITARY DISTRICT AS FOLLOWS:

1. The Board hereby approves the Easement Acquisition Agreement.
2. The General Manager, or his designee, is hereby authorized to execute the Easement Acquisition Agreement, in the form attached hereto, with minor or technical revisions approved by the General Manager in consultation with the General Counsel.
3. The General Manager is further authorized to execute, record, and accept the Grant of Easements (Sanitary Sewer and Access) attached to the Easement Acquisition Agreement and to take any and all actions to purchase and accept the easements.

On motion duly made and seconded, this resolution was adopted by the following vote on February 28, 2022:

AYES: Fernandez, Handley, Kite, Lathi, Toy

NOES: None

ABSENT: None

ABSTAIN: None

DocuSigned by:

*Pat Kite*

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PAT KITE

President, Board of Directors  
Union Sanitary District

Attest:

DocuSigned by:

*Manny Fernandez*

77BEE0EB02EB471...

MANNY FERNANDEZ

Secretary, Board of Directors  
Union Sanitary District

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Manny Fernandez

mfernandez@unionsanitary.ca.gov

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Pat Kite

pkite@unionsanitary.ca.gov

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**CONSIDER A RESOLUTION TO QUITCLAIM AN EXISTING SEWER EASEMENT TO BERTELSON PRE CAST STEPS, INC. AND ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT LOCATED ADJACENT TO THE ALVARADO WASTEWATER TREATMENT PLANT IN THE CITY OF UNION CITY**

This item was reviewed by the Legal/Community Affairs Committee. Interim Technical Services Manager Chau stated the District has an easement behind the treatment plant that crosses a private parcel owned by Bertelson Pre Cast Steps, Incl. and the Old Alameda Creek levee owned by Flood Control. As part of the Emergency Outfall Improvements Project, a new Sanitary Sewer Easement has been acquired from Flood Control in which the existing Emergency Outfall pipeline, new redundant pipe, and new concrete structure will be located. Staff recommended the Board consider and adopt a resolution to quitclaim a sanitary sewer easement to Bertelson Pre Cast Steps, Inc. and Alameda County Flood Control and Water Conservation District Located Adjacent to the Alvarado Wastewater Treatment Plant in the City of Union City.

It was moved by Vice President Lathi, seconded by Secretary Fernandez, to Adopt Resolution No. 2956 Authorizing the Quitclaim of an Existing Sanitary Sewer Easement to Bertelson Pre Cast Steps, Inc. and Alameda County Flood Control and Water Conservation District Located Adjacent to the Alvarado Wastewater Treatment Plant in the City of Union City. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

####

## RESOLUTION NO. 2956

### A RESOLUTION OF THE BOARD OF DIRECTORS AUTHORIZING THE QUITCLAIM OF AN EXISTING SANITARY SEWER EASEMENT TO BERTELSON PRE CAST STEPS, INC. AND ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT LOCATED ADJACENT TO THE ALVARADO WASTEWATER TREATMENT PLANT IN THE CITY OF UNION CITY

**WHEREAS**, Union Sanitary District no longer requires an existing 10-foot wide, 100-foot long easement that crosses a private parcel owned by Bertelson Pre Cast Steps, Inc. and the Old Alameda Creek levee owned by Alameda County Flood Control and Water Conservation District; and

**WHEREAS**, the Board now desires to quitclaim the easement to Bertelson Pre Cast Steps, Inc. and Alameda County Flood Control and Water Conservation District.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE UNION SANITARY DISTRICT, AS FOLLOWS:

1. The Board hereby approves and authorizes the General Manager, or his designee, to execute the Quitclaim Deed, in the form attached hereto, with minor or technical revisions approved by the General Manager in consultation with the General Counsel.

On motion duly made and seconded, this resolution was adopted by the following vote on February 28, 2022:


AYES: Fernandez, Handley, Kite, Lathi, Toy


NOES: None

ABSENT: None

ABSTAIN: None

Attest:

DocuSigned by:  
  
778EF9E902EB474...  
MANNY FERNANDEZ  
Secretary, Board of  
Directors Union Sanitary  
District

DocuSigned by:  
  
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PAT KITE  
President, Board of  
Directors Union Sanitary  
District



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Manny Fernandez

mfernandez@unionsanitary.ca.gov

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Pat Kite

pkite@unionsanitary.ca.gov

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**AUTHORIZE THE GENERAL MANAGER TO EXECUTE TASK ORDER NO. 3 WITH HAZEN AND SAWYER TO PROVIDE ENGINEERING SERVICES DURING CONSTRUCTION OF THE ENHANCED TREATMENT AND SITE UPGRADE PROGRAM PHASE 1A AERATION BASIN MODIFICATIONS PROJECT**

This item was reviewed by the Engineering and Information Technology Committee. Enhanced Treatment and Site Upgrade Program Manager Pipkin stated Phase 1A of the Enhanced Treatment and Site Upgrade Program consists of the Aeration Basin Modification Project (AB Mods Project) and the Campus Building. The AB Mods Project was bid separately from the Campus due to the timing of the projects and the different type of work required for each. Staff negotiated the scope and fee for engineering services during construction of the AB Mods Project with Hazen as the Design engineer. Staff anticipates an additional task order will be negotiated in the future for engineering services for construction off the Campus Project. Staff recommended the Board authorize the General Manager to execute Task Order No. 3 with Hazen and Sawyer in the amount of \$3,924,756 to provide engineering services during construction of the Enhanced Treatment and Site Upgrade Program Phase 1A Project.

It was moved by Directory Toy, seconded by Vice President Lathi, to Authorize the General Manager to Execute Task Order No. 3 with Hazen and Sawyer in the Amount of \$3,924,756 to Provide Engineering Services During Construction of the Enhanced Treatment and Site Upgrade Program Phase 1A Project. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**AUTHORIZE THE GENERAL MANAGER TO EXECUTE TASK ORDER NO. 3 WITH BROWN AND CALDWELL FOR THE STANDBY POWER GENERATION SYSTEM UPGRADE PROJECT**

This item was reviewed by the Engineering and Information Technology Committee. Interim Technical Services Manager Chau stated the purpose of Task Order No. 3 is to authorize Brown and Caldwell to provide engineering services during construction, including submittal review, responding to requests for information, startup support, and air permitting support. The scope of services and fees for Task Order No. 3 were summarized in the Board meeting packet. Staff recommended the Board authorize the General Manager to execute Task Order No. 3 with Brown and Caldwell in the amount of \$894,447 to provide engineering services during construction of the Standby Power Generation System Upgrade Project.

It was moved by Secretary Fernandez, seconded by Director Toy, to Authorize the General Manager to Execute Task Order No. 3 with Brown and Caldwell in the Amount of \$894,447 to Provide Engineering Services During Construction of the Standby Power Generation System Upgrade Project. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None

ABSTAIN: None

ABSENT: None

**AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT AND TASK ORDER NO. 1 WITH PSOMAS FOR THE STANDBY POWER GENERATION SYSTEM UPGRADE PROJECT**

This item was reviewed by the Engineering and Information Technology Committee. Interim Technical Services Manager Chau stated the purpose of Task Order No. 1 will be to authorize Psomas to provide construction management services for the Project. The scope of services for Task Order No. 1 will include construction administration, facilitation of progress meetings with the contractor, Clean Water State Revolving Fund loan reporting, processing of construction documents, field quality assurance, coordination of field testing and training, and project closeout inspection and documentation. The scope of services was summarized in the Board meeting packet. All work under the Task Order is expected to be completed by June 2024. Staff recommended the Board authorize the General Manager to execute an Agreement and Task Order No. 1 with Psomas in the amount of \$2,323,949 to provide construction management services for the Standby Power Generation System Upgrade Project.

It was moved by Director Handley, seconded by Director Toy, to Authorize the General Manager to Execute an Agreement and Task Order No. 1 with Psomas in the Amount of \$2,323,949 to Provide Construction Management Services for the Standby Power Generation System Upgrade Project. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy

NOES: None

ABSTAIN: None

ABSENT: None

**AUTHORIZE THE GENERAL MANAGER TO EXECUTE AMENDMENT NO. 1 TO TASK ORDER NO. 1 WITH TANNER PACIFIC, INC. FOR THE AERATION BLOWER NO. 11 PROJECT AND CENTRIFUGE BUILDING IMPROVEMENTS PROJECT**

This item was reviewed by the Engineering and Information Technology Committee. Interim Technical Services Manager Chau stated the purpose of the amendment is to authorize additional construction management and inspection services for the Blower Project and Centrifuge Project through early April 2022. The scope of services was summarized in the Board meeting packet. Both projects experienced delays due to COVID, fabrication issues with equipment and material suppliers, weather conditions, and unforeseen site conditions. Staff recommended the Board authorize the General Manager to execute Amendment No. 1 to Task Order No. 1 with Tanner Pacific, Inc. in the amount of \$84,870 to provide additional construction management services for the Aeration Blower No. 11 Project and Centrifuge Building Improvements Project.

It was moved by Director Toy, seconded by Secretary Fernandez, to Authorize the General Manager to Execute Amendment No. 1 to Task Order No. 1 with Tanner Pacific, Inc. in the Amount of \$84,870 to provide additional construction management services for the Aeration Blower No. 11 Project and Centrifuge Building Improvements Project. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**CONSIDER ADOPTION OF A RESOLUTION AUTHORIZING THE USE OF  
TELECONFERENCE MEETINGS IN COMPLIANCE WITH AB 361**

District Counsel Murphy stated AB 361 requires public agencies to make findings by majority vote within 30 days of the first teleconferenced meeting under AB 361 and every 30 days thereafter that a state of emergency still exists and continues to directly impact the ability of the members to meet safely in person, or that officials continue to impose or recommend measures to promote social distancing. The District is continuing to hold teleconferenced meetings as allowed under AB 361 due to the ongoing public health threat of COVID-19. The proposed resolution includes findings required by AB 361 to allow the District to hold teleconferenced meetings. Staff recommended the Board adopt a resolution authorizing the use of teleconference meetings in compliance with AB 361.

It was moved by Director Handley, seconded by Vice President Lathi, to Adopt Resolution No. 2957 Authorizing the Use of Teleconference Meetings in Compliance with AB 361. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**####**

## **RESOLUTION NO. 2957**

### **A RESOLUTION OF THE BOARD OF DIRECTORS AUTHORIZING THE USE OF TELECONFERENCE MEETINGS IN COMPLIANCE WITH AB 361**

**WHEREAS**, the Union Sanitary District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of Union Sanitary District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963); and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, Government Code 54953(e) permits teleconferencing in the event that a state of emergency is declared by the Governor pursuant to Government Code section 8625, and that either state or local officials have imposed or recommended measures to promote social distancing, or that the legislative body finds that meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, such conditions now exist in the District; and

**WHEREAS**, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency in response to the rapid spread of the highly contagious disease known as COVID-19; and

**WHEREAS**, on August 3, 2021, the Health Officer of the County of Alameda adopted Order No. 21-03 stating that the Delta variant has been circulating in the County, is highly transmissible in indoor settings and requires multi-component prevention strategies to prevent spread, and that hospitalizations are increasing; and

**WHEREAS**, despite ongoing efforts to promote masking and vaccinations, COVID-19 continues to threaten the health and lives of the public, especially with the existence of the Delta variant, which is highly transmissible in indoor settings, and the Omicron variant, which is even more transmissible than the Delta variant; and

**WHEREAS**, the increased risk of contracting COVID-19 associated with being indoors with others has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District; and

**WHEREAS**, on October 25, 2021, the Board adopted Resolution No. 2937, authorizing the use of teleconference meetings in compliance with AB 361; and

**WHEREAS**, on November 8, 2021, the Board adopted Resolution No. 2941, authorizing the use of teleconference meetings in compliance with AB 361; and

**WHEREAS**, on November 15, 2021, the Board adopted Resolution No. 2942, authorizing the use of teleconference meetings in compliance with AB 361; and

**WHEREAS**, on December 13, 2021, the Board adopted Resolution No. 2945, authorizing the use of teleconference meetings in compliance with AB 361; and

**WHEREAS**, on January 10, 2022, the Board adopted Resolution No. 2948, authorizing the use of teleconference meetings in compliance with AB 361; and

**WHEREAS**, on January 24, 2022, the Board adopted Resolution No. 2953, authorizing the use of teleconference meetings in compliance with AB 361; and

**WHEREAS**, on February 14, 2022, the Board adopted Resolution No. 2954, authorizing the use of teleconference meetings in compliance with AB 361; and

**WHEREAS**, the Board now desires to reaffirm and make the findings required to continue holding teleconference meetings in compliance with AB 361 due to the continuing public health threat of COVID-19.

**NOW, THEREFORE, BE IT RESOLVED, BY THE UNION SANITARY DISTRICT BOARD OF DIRECTORS, AS FOLLOWS:**

1. The above recitals are true and correct and are material to this Resolution and are incorporated into this Resolution as findings of the District Board.

2. The Union Sanitary District Board finds and declares that the circumstances set forth in Government Code section 54953(e)(1), exist because the State of Emergency continues to exist and meeting in person would present imminent risks to the health and safety of attendees.

3. Pursuant to the requirements of Government Code Section 54953 (e)(3), the District Board makes the following findings:

(a) The District Board has considered the circumstances of the continuing state of emergency;

(b) The state of emergency continues to directly impact the ability of the members and the public to meet safely in person;

(c) Due to COVID-19, holding meetings in person will present imminent risks to the health and safety to attendees; and

(d) The District Board will continue to meet by teleconference in accordance with Government Code section 54953(e).

4. The aforementioned findings apply to all committees and subcommittees of the District which are classified as legislative bodies pursuant to Government Code Section 54952.

5. The District Board will reconsider every 30 days, the circumstances of the emergency and review whether it continues to directly impact the ability of the members to meet safely in person.

6. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Resolution is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares that it would have adopted this Resolution and each and every section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared unconstitutional.

7. This Resolution shall take effect immediately upon its adoption.

On motion duly made and seconded, this resolution was adopted by the following vote on February 28, 2022:

AYES: Fernandez, Handley, Kite, Lathi, Toy

NOES: None

ABSENT: None

ABSTAIN: None

DocuSigned by:

*Pat Kite*

7EEF0DB8E7E0480

PAT KITE

President, Board of Directors  
Union Sanitary District

Attest:

DocuSigned by:

*Manny Fernandez*

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MANNY FERNANDEZ

Secretary, Board of Directors  
Union Sanitary District



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Manny Fernandez

mfernandez@unionsanitary.ca.gov

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Pat Kite

pkite@unionsanitary.ca.gov

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Accepted: 2/16/2022 1:09:13 PM

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## **INFORMATION ITEMS:**

### **Bay Area Air Quality Management District Permitting Process Update for the Enhanced Treatment and Site Upgrade Phase 1A Project**

This item was reviewed by the Legal/Community Affairs Committee. Enhanced Treatment and Site Upgrade Program Manager Pipkin stated the District is required to obtain a permit from the Bay Area Air Quality Management District (BAAQMD) whenever constructing new or making alterations or modifications to potential sources of air contaminants or pollutants. BAAQMD considers aeration basins and nearly every other facility within the treatment plant as potential sources. The BAAQMD must issue an Authority to Construct (ATC) prior to commencement of any work. Staff submitted an ATC application to BAAQMD for the Phase 1A Aeration Basin Modifications Project on February 11, 2021, and received the ATC documents required for the Project on November 8, 2021. Staff and the District's air permitting consultants expended considerable effort demonstrating the Project will not increase air pollutant emissions from the aeration basins. Issuance of the ATC document, included in the Board meeting packet, was contingent upon the District complying with various new and more stringent operating permit conditions that will be achievable due to the new scrubber devices provided in the Project. Long term management of the air permit to operate the Plant is anticipated to increase the workload for the District requiring the equivalent of 0.50 to 0.75 employees to facilitate and manage. Staff will evaluate the best way to accommodate the new workload. In the event staff believe the new responsibilities should be added to an existing job description, a modified job description will be presented at a future meeting for the Board's consideration. Staff and consultants will begin the process of applying for the necessary BAAQMD ATC for the ETSU Phase 1B Project in the coming months, and it is likely the District may see a new set of BAAQMD requirements as part of the Phase 1B permitting process.

### **Report on the East Bay Dischargers Authority Meeting of January 26, 2022**

Director Toy provided an overview of the EBDA Commission meeting minutes included in the Board meeting packet.

### **COVID-19 Update**

General Manager Eldredge provided an update regarding COVID-19 impacts on District operations and coordination efforts.

### **Check Register**

There were no questions regarding the check register.

## **COMMITTEE MEETING REPORTS:**

The Budget & Finance, Legal/Community Affairs, and Engineering and Information Technology Committees met.

## **GENERAL MANAGER'S REPORT:**

- The Alameda County Water District sent a save the date email for a ribbon cutting event in honor of the completion of the Lower Alameda Creek Fish Passage Improvements Program. The event will be held from 10:00 a.m. to 12:00 p.m. on Monday, April 25, 2022. Staff will forward the email to the Board.

- Final renderings of the Campus building have been completed and will be shared with the Board via email. The current Campus building schedule is to advertise the project for bids March 22, open bids May 10, and award the contract at the June 13 Board meeting if the bids received were acceptable.
- The Mid-Year Budget and 115 Trust Investment Strategy Discussion Combined Board Workshop will be held virtually at 4:00 p.m. on Monday, March 7, 2022.
- General Manager Eldredge shared photos of the new “Powered by USD Renewable Bioenergy” decals on District electric vehicles.

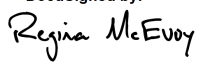
**OTHER BUSINESS:**

There was no other business

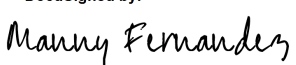
**ADJOURNMENT:**

The Board adjourned the meeting at 4:42 p.m. to a Board Workshop to be held virtually on Monday, March 7, 2022, at 4:00 p.m.

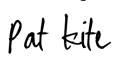
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REGINA McEVOY  
BOARD CLERK

**ATTEST:**

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MANNY FERNANDEZ  
SECRETARY

**APPROVED:**

DocuSigned by:  
  
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PAT KITE  
PRESIDENT

Adopted this 14<sup>th</sup> day of March 2022

**Certificate Of Completion**

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**Signer Events**

Manny Fernandez

mfernandez@unionsanitary.ca.gov

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Pat Kite

pkite@unionsanitary.ca.gov

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Regina McEvoy

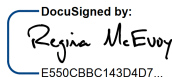
reginam@unionsanitary.ca.gov

Assistant to GM

Union Sanitary District

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