

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF
UNION SANITARY DISTRICT
February 25, 2019**

CALL TO ORDER

President Lathi called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG

ROLL CALL

PRESENT: Anjali Lathi, President
Jennifer Toy, Secretary
Tom Handley, Director

ABSENT: Manny Fernandez, Vice President
Pat Kite, Director

STAFF: Paul Eldredge, General Manager/District Engineer
Karen Murphy, District Counsel
Armando Lopez, Treatment and Disposal Services Manager
Sami Ghossain, Technical Services Manager
Robert Simonich, Fabrication, Maintenance, and Construction Manager
James Schofield, Collection Services Manager
Gene Boucher, Human Resources Manager
Laurie Brenner, Business Services Coach
Chris Pachmayer, Electrical/Support and Information Technology Team Coach
Karoline Terrazas, Organizational Performance Manager
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

VISITORS: Alice Johnson, League of Women Voters
Roelle Balan, Tri-City Voice Newspaper
Glenn Berkheimer, Industrial Employers Distributors Association

APPROVE MINUTES OF THE REGULAR MEETING OF FEBRUARY 11, 2019

It was moved by Director Handley, seconded by Secretary Toy, to Approve the Minutes of the Regular Meeting of February 11, 2019. Motion carried with the following vote:

AYES: Handley, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: Fernandez, Kite

BALANCED SCORECARD

- a. Second Quarter Fiscal Year 2019 District-Wide Balanced Scorecard Measures
 - Organizational Performance Manager Terrazas presented the report that summarized the District's progress toward strategic objectives through the

second quarter of Fiscal Year 2018-2019, which covered the period of July 1 – December 31, 2018.

- b. Balanced Scorecard for the Treatment and Disposal Services Work Group
 - Treatment and Disposal Services Manager Lopez presented the Treatment and Disposal Services Work Group scorecard for the first two quarters of Fiscal Year 2019 and included a recap of Fiscal Year 2018.
- c. Balanced Scorecard for the Fabrication, Maintenance, and Construction (FMC) Work Group
 - Electrical/Support and Information Technology Team Coach Pachmayer presented the Fabrication, Maintenance, and Construction Work Group scorecard for the first two quarters of Fiscal Year 2019 and included a recap of Fiscal Year 2018.
 - General Manager Eldredge recognized FMC Work Group Manager Simonich and FMC Coach Pachmayer for successfully integrating the Information Technology Team into the FMC Work Group over a year ago.

WRITTEN COMMUNICATIONS

There were no written communications.

ORAL COMMUNICATIONS

There were no oral communications.

REVIEW AND CONSIDER APROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN UNION SANITARY DISTRICT AND SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) LOCAL 1021

General Manager Eldredge called attention to the desk item prepared for this item and provided an overview of updates to the SEIU MOU as included in the Board meeting packet. Staff recommended the Board review and consider approval of the Memorandum of Understanding between the District and Service Employees International Union (SEIU), Local 1021, Effective February 26, 2019 through December 31, 2022.

It was moved by Secretary Toy, seconded by Director Handley, to Approve the Memorandum of Understanding Between Union Sanitary District and Service Employees International Union (SEIU), Local 1021, Effective February 26, 2019 through December 31, 2022. Motion carried with the following vote:

AYES: Handley, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: Fernandez, Kite

AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT AND TASK ORDER NO. 1 WITH CAROLLO ENGINEERS FOR THE PRIMARY DIGESTER NO. 2 REHABILITATION PROJECT

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated Primary Digester No. 2, originally constructed in 1978, was last taken out of service for cleaning and assessment in 2009. Through the Request for Proposals process, staff selected Carollo Engineers to design

the Project which is expected to be completed by Summer 2019. Staff recommended the Board authorize the General Manager to execute an Agreement and Task Order No. 1 with Carollo Engineers, Inc. in the amount of \$212,749 for the Primary Digester No. 2 Rehabilitation Project.

It was moved by Director Handley, seconded by Secretary Toy, to Authorize the General Manager to Execute an Agreement and Task Order No. 1 with Carollo Engineers, Inc. in the Amount of \$212,749 for Design of the Primary Digester No. 2 Rehabilitation Project. Motion carried with the following vote:

AYES: Handley, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: Fernandez, Kite

CONSIDER A RESOLUTION TO ACCEPT THE CONSTRUCTION OF THE FREMONT AND PASEO PADRE LIFT STATIONS IMPROVEMENTS PROJECT FROM MOUNTAIN CASCADE, INC.

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated the Fremont and Paseo Padre Lift Stations, constructed in 1984, required improvements in order to maintain reliable operation. The Board awarded the Project's construction contract to Mountain Cascade, Inc. on September 28, 2015. The major elements of the Project included replacement of two 24-inch diameter enclosed screw pumps at the Fremont Lift Station and two 30-inch diameter enclosed screw pumps at the Paseo Padre Lift Station as well as installation of steel canopy structures over the enclosed screw pumps. Carollo Engineers designed the Project, District staff provided construction management, and The Covello Group provided general inspection services during construction. Staff recommended the Board consider a resolution to accept the construction of the Fremont and Paseo Padre Lift Stations Improvements Project from Mountain Cascade, Inc. and authorize recordation of a Notice of Completion.

It was moved by Secretary Toy, seconded by Director Handley, to Adopt Resolution No. 2851 to Accept Construction of the Fremont and Paseo Padre Lift Stations Improvements Project Located in the City of Fremont, California from Mountain Cascade, Inc. and Authorize Recordation of a Notice of Completion. Motion carried with the following vote:

AYES: Handley, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: Fernandez, Kite

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RESOLUTION NO. 2851

**ACCEPT CONSTRUCTION OF THE
FREMONT AND PASEO PADRE LIFT STATIONS
IMPROVEMENTS PROJECT
LOCATED IN THE CITY OF FREMONT, CALIFORNIA
FROM MOUNTAIN CASCADE, INC.**

RESOLVED, by the Board of Directors of the UNION SANITARY DISTRICT that it hereby accepts the Fremont and Paseo Padre Lift Stations Improvements Project from Mountain Cascade, Inc., effective February 25, 2019.

FURTHER RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT authorize the General Manager/District Engineer, or his designee, to execute and record a "Notice of Completion" for the Project.

On motion duly made and seconded, this resolution was adopted by the following vote on February 25, 2019:

AYES: Handley, Kite, Lathi, Toy

NOES: None


ABSENT: Fernandez

ABSTAIN: None



ANJALI LATHI
President, Board of Directors
Union Sanitary District

Attest:



JENNIFER TOY
Secretary, Board of Directors
Union Sanitary District

INFORMATION ITEMS:

Check Register

There were no questions regarding the Check Register.

COMMITTEE MEETING REPORTS:

The Engineering and Information Technology and Legal/Community Affairs Committees met.

District Counsel Murphy stated the District's EBDA Ad Hoc met several times recently, and the EBDA Commission has held a number of EBDA JPA Workshops. Two of the main concepts under consideration propose modifications to governance and overage charges in the event there is usage of the EBDA line above the agreed upon amount for a given agency. The proposed governance modification would require a 3/5ths vote with a requirement that the three votes comprise at least 51% of capacity.

GENERAL MANAGER'S REPORT:

General Manager Eldredge reported the following:

- The next EBDA JPA Workshop will be held March 7, 2019.
- General Manager Eldredge noted Director Fernandez would be unavailable until further notice, and wished him a speedy recovery.

OTHER BUSINESS:

There was no other business

ADJOURNMENT:

The meeting was adjourned at 7:33 p.m. to a Special Meeting in the Boardroom on Tuesday, March 5, 2019, at 5:30 p.m. The Board will then adjourn to the next Regular Meeting in the Boardroom on Monday, March 11, 2019, at 7:00 p.m.


SUBMITTED:


REGINA McEVOY
BOARD CLERK

ATTEST:


JENNIFER TOY
SECRETARY

APPROVED:


ANJALI LATHI
PRESIDENT

Adopted this 11th day of March 2019