

**MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT  
August 13, 2018**

**CALL TO ORDER**

President Lathi called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Anjali Lathi, President  
Manny Fernandez, Vice President  
Jennifer Toy, Secretary  
Tom Handley, Director  
Pat Kite, Director

**STAFF:** Paul Eldredge, General Manager  
Karen Murphy, District Counsel  
Armando Lopez, Treatment and Disposal Services Manager  
James Schofield, Collection Services Manager  
Laurie Brenner, Business Services Coach  
Raymond Chau, Capital Improvement Projects Coach  
Michael Dunning, Environmental Compliance Coach  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

**VISITORS:** Alice Johnson, League of Women Voters  
Roelle Balan, Tri-City Voice Newspaper

**APPROVE MINUTES OF THE SPECIAL MEETING OF JULY 16, 2018**

It was moved by Secretary Toy, seconded by Director Kite, to Approve the Minutes of the Special Meeting of July 16, 2018. Motion carried unanimously.

**APPROVE MINUTES OF THE SPECIAL MEETING OF JULY 17, 2018**

It was moved by Director Handley, seconded by Vice President Fernandez, to Approve the Minutes of the Special Meeting of July 17, 2018. Motion carried unanimously.

**APPROVE MINUTES OF THE REGULAR MEETING OF JULY 23, 2018**

It was moved by Director Handley, seconded by Secretary Toy, to Approve the Minutes of the Regular Meeting of July 23, 2018. Motion carried unanimously.

## **APPROVE MINUTES OF THE SPECIAL MEETING OF JULY 24, 2018**

It was moved by Director Kite, seconded by Vice President Fernandez, to Approve the Minutes of the Special Meeting of July 24, 2018. Motion carried unanimously.

## **WRITTEN COMMUNICATIONS**

There were no written communications.

## **ORAL COMMUNICATIONS**

There were no oral communications.

## **CONSIDER A RESOLUTION TO QUITCLAIM ONE EXISTING SANITARY SEWER EASEMENT BETWEEN CHRISTY STREET AND CUSHING PARKWAY IN THE CITY OF FREMONT**

This item was reviewed by the Legal/Community Affairs Committee. Technical Services Manager Ghossain stated the District, in 1963, was granted a sanitary sewer easement between Christy Street and Cushing Parkway in Fremont. The easement contained sanitary sewer mains constructed in 1964, and in 2011 wastewater flows were rerouted to a new sewer main. A USD permit was issued in March 2018 for abandonment of the former main, the main and facilities within the easement have since been abandoned, and the work was approved by the District. Staff recommended the Board consider a resolution to quitclaim one existing sanitary sewer easement between Christy Street and Cushing Parkway, in the City of Fremont.

It was moved by Director Kite, seconded by Vice President Fernandez, to Adopt Resolution No. 2832 Quitclaiming One Existing Sanitary Sewer Easement Between Christy Street and Cushing Parkway, in the City of Fremont, California. Motion carried unanimously.

**####**

**RESOLUTION NO. 2832**

**QUITCLAIM ONE EXISTING SANITARY SEWER EASEMENT  
BETWEEN CHRISTY STREET AND CUSHING PARKWAY,  
IN THE CITY OF FREMONT, CALIFORNIA**

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby quitclaims its interest in the 15-foot wide sanitary sewer easement in the property identified as Lot 3 of Parcel Map 7723, APN 525-132604900, located in the city of Fremont and as described in the Quitclaim Deed and by the legal description, original grant of easement, and plat map, attached as Exhibits A, B and C, respectively.

FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

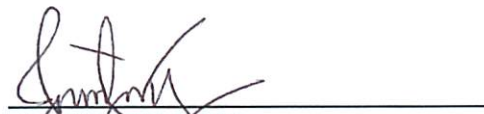
On motion duly made and seconded, this resolution was adopted by the following vote on August 13, 2018:

AYES:	Fernandez, Handley, Kite, Lathi, Toy
NOES:	None
ABSENT:	None
ABSTAIN:	None



ANJALI LATHI  
President, Board of Directors  
Union Sanitary District

Attest:



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JENNIFER TOY  
Secretary, Board of Directors  
Union Sanitary District

**CONSIDER A RESOLUTION TO ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8163 – MISSION BOULEVARD TOWNHOMES, LOCATED ON MISSION BOULEVARD BETWEEN STEVENSON BOULEVARD AND WALNUT AVENUE IN THE CITY OF FREMONT**

This item was reviewed by the Legal/Community Affairs Committee. Technical Services Manager Ghossain stated The New Home Company of Northern California, LLC, will construct 33 townhome units in six multifamily structures for Tract 8163, on Mission Boulevard between Stevenson Boulevard and Walnut Avenue in the City of Fremont. Sanitary sewer service to the residential development will be provided by new mains in the development's private roadways. The New Home Company of Northern California, LLC, constructed the new sewer mains and granted the District a sanitary sewer easement to allow access, maintenance, and service of the new sewer mains in the common private roadways of the development. Staff recommended the Board consider a resolution to accept a sanitary sewer easement for Tract 8163 – Mission Boulevard Townhomes, located on Mission Boulevard between Stevenson Boulevard and Walnut Avenue in the City of Fremont.

It was moved by Director Handley, seconded by Secretary Toy, to Adopt Resolution No. 2833 Accepting a Sanitary Sewer Easement for Tract 8163 – Mission Boulevard Townhomes, Located on Mission Boulevard Between Stevenson Boulevard and Walnut Avenue, in the City of Fremont, California. Motion carried unanimously.

**####**

**RESOLUTION NO. 2833**

**ACCEPT A SANITARY SEWER EASEMENT FOR  
TRACT 8163 – MISSION BOULEVARD TOWNHOMES,  
LOCATED ON MISSION BOULEVARD  
BETWEEN STEVENSON BOULEVARD AND WALNUT AVENUE,  
IN THE CITY OF FREMONT, CALIFORNIA**

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby accepts the Grant of Easement from The New Home Company Northern California, LLC, executed on June 29, 2018, as described in the Grant of Easement for Sanitary Sewer Purposes and by the legal description and plat map, attached Exhibit A and Exhibit B, respectively.

FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

On motion duly made and seconded, this resolution was adopted by the following vote on August 13, 2018:

AYES:	Fernandez, Handley, Kite, Lathi, Toy
NOES:	None
ABSENT:	None
ABSTAIN:	None



ANJALI LATHI  
President, Board of Directors  
Union Sanitary District

Attest:



JENNIFER TOY  
Secretary, Board of Directors  
Union Sanitary District

**CONSIDER CREATING AN AD HOC COMMITTEE ON EAST BAY DISCHARGERS AUTHORITY (EBDA) JPA NEGOTIATIONS AND APPOINT TWO BOARD MEMBERS TO THE COMMITTEE**

General Manager Eldredge stated the East Bay Dischargers Authority (EBDA) is a Joint Powers Authority of which Union Sanitary District is a member. EBDA was formed in 1974 by a "Joint Exercise of Powers Agreement" (JPA Agreement) entered in to by the City of Hayward, City of San Leandro, Oro Loma Sanitary District, Union Sanitary District, and Castro Valley Sanitary District. EBDA provides a transport system and outfall to collect effluent from six wastewater treatment plants in the East Bay, including two non-member agencies (Dublin San Ramon Services District and Livermore). EBDA transports treated wastewater and removes chlorine prior to its discharge through a deep-water outfall in the San Francisco Bay. Amendments to the JPA Agreement were approved in 1978, 1986, and 2007. The current JPA Agreement will expire in January of 2020. An ad hoc committee would meet and work with staff on JPA negotiations and bring a formal recommendation to the entire Board. Staff recommended the Board create an ad hoc committee on EBDA JPA negotiations and appoint two Board Members to the committee.

It was moved by Director Kite, seconded by Vice President Fernandez, to Appoint Director Handley and Secretary Toy to the EBDA JPA Ad Hoc Committee. Motion carried unanimously.

**REVIEW AND CONSIDER APPROVAL OF ORGANIZATIONAL PERFORMANCE JOB CLASSIFICATION SERIES AND JOB RANGE**

General Manager Eldredge stated the District combined the Training and Emergency Response Program Manager and Organizational Performance Manager classifications into a newly formed classification, Organizational Performance Manager (OPM). Two new lower level classifications have also been created, Organizational Performance Coordinator I & II (OPC I/II). The OPM will schedule and manage the work of the OPC I/II and the positions will report to the Human Resources Manager. Staff recommended the Board approve the Organizational Performance job class series and salary as outlined in the Board meeting packet.

It was moved by Secretary Toy, seconded by Director Kite, to Approve the Organizational Performance Job Class Series and Salary. Motion carried unanimously.

**INFORMATION ITEMS:**

**Solar and Cogeneration Facilities Operational Update**

This item was reviewed by the Budget & Finance Committee. Technical Services Manager Ghossain stated the total benefit to date for the Alvarado Wastewater Treatment Plant Solar Carport, constructed in 2011, was \$559,687 for a 63.2% simple payback. The total benefit to date for the Irvington Pump Station Solar Facility, constructed in 2012, was \$2,438,863 for an 85.5% simple payback. The total benefit to date for the Cogeneration Facility, constructed in 2014, was \$6,545,006 for a 52.5% simple payback.

**Check Register**

There were no questions regarding the Check Register.

**COMMITTEE MEETING REPORTS:**

The Budget & Finance and Legal/Community Affairs Committees met.

**GENERAL MANAGER'S REPORT:**

General Manager Eldredge reported the following:

- General Manager Eldredge provided an overview of staff's extensive efforts to evaluate the secondary treatment process improvements project.
- Following the request for proposals (RFP) process, staff selected an actuarial firm that will present PERS and OPEB options and scenarios at a future Board meeting.
- Portfolio management RFP responses have been received and will be reviewed by staff.
- The General Manager Check-in/District Update Board Workshop will be held in the Alvarado Conference Room at 6:00 p.m. on Tuesday, August 21, 2018.
- The Rebranding Board Workshop will be held in the Alvarado Conference Room at 6:00 p.m. on Thursday, August 30, 2018.

**OTHER BUSINESS:**

There was no other business.

**ADJOURNMENT:**

The meeting was adjourned at 7:25 p.m. to a Special Meeting in the Alvarado Conference Room on Tuesday, August 21, 2018, at 6:00 p.m.

SUBMITTED:



REGINA McEVOY  
BOARD CLERK

ATTEST:



JENNIFER TOY  
SECRETARY

APPROVED:



ANJALI LATHI  
PRESIDENT

Adopted this 27<sup>th</sup> day of August 2018