

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF
UNION SANITARY DISTRICT
July 23, 2018**

CALL TO ORDER

President Lathi called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Anjali Lathi, President
Manny Fernandez, Vice President
Jennifer Toy, Secretary
Tom Handley, Director
Pat Kite, Director

STAFF: Paul Eldredge, General Manager
Karen Murphy, District Counsel
Sami Ghossain, Technical Services Manager
Armando Lopez, Treatment and Disposal Services Manager
James Schofield, Collection Services Manager
Robert Simonich, Fabrication, Maintenance, and Construction Manager
Laurie Brenner, Business Services Coach
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

VISITORS: Alice Johnson, League of Women Voters

JUNE 2018 MONTHLY OPERATIONS REPORT

This item was reviewed by the Budget & Finance and Legal/Community Affairs Committees. General Manager Eldredge provided details regarding two odor complaints, and an overview of the June 2018 Monthly Operations Report included in the Board meeting packet. Business Services Coach Brenner provided an overview of the June 2018 financial reports.

WRITTEN COMMUNICATIONS

There were no written communications.

ORAL COMMUNICATIONS

There were no oral communications.

AWARD THE CONTRACT FOR THE TEMPORARY CALCIUM NITRATE CHEMICAL FEED SYSTEM TO THATCHER COMPANY OF CALIFORNIA, INC. FOR THE ODOR CONTROL ALTERNATIVES STUDY

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated the Board authorized the General Manager to execute an agreement and Task Order No. 1 with CH2M in the amount of \$139,801 to conduct the Odor Control Alternatives Study. CH2M completed three air sampling events at the Plant as well as the vicinity of odor complaints in April, June, and August 2017. It was concluded that odors at the Plant were reduced in the dispersion model with the occasional dosing of chemicals in the collection system. Task Order No. 2, approved by the Board February 26, 2018, included sampling and evaluation of the collection system and force main odors and conduct bench tests of various chemicals. CH2M recommended two odor control technology alternatives be pilot tested at the Newark and Irvington Pump Stations over a three-month period. Staff recommended the Board award the contract for a temporary calcium nitrate chemical feed system to Thatcher Company of California, Inc. in the amount of \$112,482.78 for the Odor Control Alternatives Study.

It was moved by Vice President Fernandez, seconded by Director Handley, to Award a Contract for Temporary Calcium Nitrate Chemical Feed System to Thatcher Company of California, Inc. in the Amount of \$112,482.78 for the Odor Control Alternatives Study. Motion carried unanimously.

AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT AND TASK ORDER NO. 1 WITH HAZEN AND SAWYER FOR THE SECONDARY TREATMENT PROCESS IMPROVEMENTS PROJECT

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated Hazen and Sawyer presented an approach to optimize current secondary treatment processes and leverage use of existing infrastructure at the Plant. The District proposed a 12 – 15 week period to test the approach. The purpose of Task Order No. 1 is to have Hazen and Sawyer validate the feasibility of their approach before staff considers implementation of the proposed solutions. Staff recommended the Board authorize the General Manager to execute an agreement and Task Order No. 1 with Hazen and Sawyer in the amount of \$177,374 for the Secondary Treatment Process Improvements Project.

It was moved by Secretary Toy, seconded by Director Kite, to Authorize the General Manager to Execute an Agreement and Task Order No. 1 with Hazen and Sawyer in the Amount of \$177,374 for the Secondary Treatment Process Improvements Project. Motion carried unanimously.

AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AMENDED AND RESTATED STANDBY EMERGENCY SERVICES ASSISTANCE AGREEMENT WITH MCGUIRE AND HESTER

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated the District and McGuire and Hester are parties to a Standby Emergency Services Assistance Agreement dated

February 15, 2006, which provides the District immediate/first-priority access to at least on large track excavator machine with operator to assist with repair of damaged facilities in an emergency. The proposed Amended and Restated Standby Emergency Services Assistance Agreement provides McGuire and Hester will continue to provide an excavator and operator in the event of an emergency. In addition, the proposed agreement specifies McGuire and Hester shall be prepared to provide additional construction services, equipment, and personnel in the event of an emergency if requested by the District. Staff recommended the Board approve and authorize the General Manager to execute an Amended and Restated Standby Emergency Services Assistance Agreement with McGuire and Hester, with minor revisions that may be approved by the General Manager in consultation with General Counsel.

It was moved by Director Kite, seconded by Director Handley, to Approve and Authorize the General Manager to Execute an Amended and Restated Standby Emergency Services Assistance Agreement with McGuire and Hester, with Minor Revisions that may be Approved by the General Manager in Consultation with General Counsel. Motion carried unanimously.

INFORMATION ITEMS:

Cal-Card Quarterly Activity Report

This item was reviewed by the Budget & Finance Committee. Business Services Coach Brenner stated the CAL-Card Merchant Spend Analysis included in the Board meeting packet details activity for the fourth quarter of Fiscal Year 2018, and responded to Board questions.

Check Register

There were no questions regarding the Check Register.

COMMITTEE MEETING REPORTS:

The Budget & Finance, Engineering and Information Technology, and Legal/Community Affairs Committees met.

GENERAL MANAGER'S REPORT:

General Manager Eldredge reported the following:

- The Board Workshop and Closed Session will be held in the Alvarado Conference Room Tuesday, July 24, 2018, at 5:30 p.m.

OTHER BUSINESS:

There was no other business.

ADJOURNMENT:

The meeting was adjourned at 7:32 p.m. to a Special Meeting in the Alvarado Conference Room on Tuesday, July 24, 2018, at 7:00 p.m.

SUBMITTED:


REGINA McEVOY
BOARD CLERK

ATTEST:


JENNIFER TOY
SECRETARY

APPROVED:


ANJALI LATHI
PRESIDENT

Adopted this 13th day of August 2018