

**MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT  
June 12, 2017**

**CALL TO ORDER**

President Handley called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Tom Handley, President  
Pat Kite, Vice President  
Anjali Lathi, Secretary  
Manny Fernandez, Director  
Jennifer Toy, Director

**STAFF:** Paul Eldredge, General Manager  
Karen Murphy, District Counsel  
Sami Ghossain, Technical Services Manager  
James Schofield, Collection Services Manager  
Robert Simonich, Fabrication, Maintenance, and Construction Manager  
Armando Lopez, Treatment and Disposal Service Manager  
Laurie Brenner, Finance and Acquisition Services Team Coach  
Harriet Commons, Interim District Employee  
Michael Marzano, Safety Program Manager  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

**APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF MAY 16, 2017**

It was moved by Vice President Kite, seconded by Director Fernandez, to approve the Minutes of the Special Meeting of May 16, 2017. Motion carried with the following vote:

**AYES:** Fernandez, Kite, Lathi, Toy  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** Handley

**APPROVAL OF THE MINUTES OF THE MEETING OF MAY 22, 2017**

It was moved by Secretary Lathi, seconded by Director Toy, to approve the Minutes of the Meeting of May 22, 2017. Motion carried unanimously.

**WRITTEN COMMUNICATIONS**

There were no written communications.

## **ORAL COMMUNICATIONS**

There were no oral communications.

### **AWARD THE CONSTRUCTION CONTRACT FOR THE FORCE MAIN CORROSION REPAIRS PROJECT, PHASE 1 TO CRATUS, INC**

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated recent testing reviewed by Carollo Engineers resulted in a recommendation that all corroded elements within the District's 78 force main manholes be rehabilitated or replaced. The District received three bids for the project, and Cratus, Inc. was the lowest responsive and responsible bidder. Notice to Proceed for construction of the project is anticipated to be issued in July 2017, and construction completion is expected by November 2017 with construction management to be provided by staff. Staff recommended the Board award the construction contract for the Force Main Corrosion Repairs Project, Phase 1 to Cratus, Inc. in the amount of \$821,000 and authorize staff to issue the Notice of Award for the Project.

It was moved by Vice President Kite, seconded by Director Fernandez, to Award the Construction Contract for the Force Main Corrosion Repairs Project, Phase 1 to Cratus, Inc., and Authorize Staff to Issue the Notice of Award for the Project. Motion carried unanimously.

### **CONSIDER A CONTRACT WITH COMCAST BUSINESS FIBER DIVISION TO PROVIDE RELIABLE BACKUP INTERNET SERVICE TO THE ALVARADO TREATMENT PLANT FACILITY**

This item was reviewed by the Budget & Finance Committee. Treatment and Disposal Services Manager Lopez stated the District has been utilizing AT&T as its primary Internet Service Provider (ISP) and Covad wireless as its backup ISP. Covad was recently acquired by Telepacific who uses AT&T as their tier 1 provider, thereby creating a scenario where an AT&T outage would take down both primary and backup internet services at the District. Comcast has offered to pay ¾ of the construction costs to trench and run fiber to the District's Administrative Offices and Treatment Plant facility at 5072 Benson Road provided the District enter a 5-year contract. The District's share of construction costs would be \$145,500, and the service fee would be approximately \$25 per month. Staff recommended the Board approve the 5-year contract for Comcast to provide backup Internet connection for a total construction and service cost of \$148,000.

It was moved by Secretary Lathi, seconded by Director Fernandez, to Approve the Contract for \$148,000 to Include Construction Costs and the 5-year Comcast Internet Service Contract. Motion carried unanimously.

## **INFORMATION ITEMS:**

### **Proposed Operating and CIP Budget for Fiscal Year 2018**

This item was reviewed by the Budget & Finance Committee. General Manager Eldredge stated the proposed operating and CIP budget for Fiscal Year 2018 was presented at the Budget workshop held May 16, 2017. A summary of changes made to the proposed budget since the workshop was included in the Board meeting packet. Staff will present

the Fiscal Year 2018 Operating and CIP Budget for Board consideration and adoption at the June 26, 2017, Board meeting.

**Report on the East Bay Dischargers Authority (EBDA) Meeting of May 18, 2017**

Director Toy provided an overview of the EBDA meeting minutes included in the Board meeting packet.

**Check Register**

All questions were answered to the Board's satisfaction.

**COMMITTEE MEETING REPORTS:**

The Budget & Finance Committee and Engineering and Information Technology Committees met.

**GENERAL MANAGER'S REPORT:**

General Manager Eldredge reported the following:

- The Annual California Association of Sanitation Agencies conference will be held in San Diego, August 22 – 24, 2017. General Manager Eldredge requested Directors notify staff if they would like to be registered to attend.

**OTHER BUSINESS**

Director Toy stated she will not be able to attend the Combined Board Workshop scheduled for July 29, 2017.

**ADJOURNMENT:**

The meeting was adjourned at 7:25 p.m. to the Special Meeting in the Alvarado Conference Room on Tuesday, June 20, 2017, at 6:00 p.m.

The Board will then adjourn to the next Regular Board Meeting in the Boardroom on Monday, June 26, 2017, at 7:00 p.m.

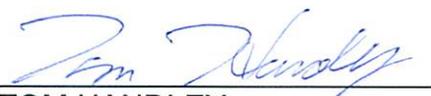
SUBMITTED:

  
REGINA McEVOY  
BOARD CLERK

ATTEST:

  
ANJALI LATHI  
SECRETARY

APPROVED:

  
TOM HANDLEY  
PRESIDENT

Adopted this 26<sup>th</sup> day of June, 2017