# MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF UNION SANITARY DISTRICT May 22, 2017

# **CALL TO ORDER**

Vice President Kite called the meeting to order at 7:00 p.m.

# **PLEDGE OF ALLEGIANCE**

# **ROLL CALL**

PRESENT: Pat Kite, Vice President

Anjali Lathi, Secretary Manny Fernandez, Director Jennifer Toy, Director

ABSENT: Tom Handley, President

STAFF: Paul Eldredge, General Manager

Karen Murphy, District Counsel

Sami Ghossain, Technical Services Manager James Schofield, Collection Services Manager

Pamela Arends-King, Business Services Manager/CFO

Robert Simonich, Fabrication, Maintenance, and Construction Manager

Armando Lopez, Treatment and Disposal Service Manager Laurie Brenner, Finance and Acquisition Services Team Coach

Michelle Powell, Communications and Intergovernmental Relations Coordinator

Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

GUEST: Alice Johnson, League of Women Voters

Paul Sethy, Alameda County Water District (ACWD) Director Laura Hidas, ACWD Special Assistant to the General Manager

Aryaa Chanchani and family Mira Ramachandran and family Twisha Kurlagunda and family

Sandhya Sharma, American High School Lindsay Milligan, Irvington High School

# APPROVAL OF THE MINUTES OF THE MEETING OF MAY 8, 2017

It was moved by Director Toy, seconded by Secretary Lathi, to approve the Minutes of the Meeting of May 8, 2017. Motion carried with the following vote:

AYES: Fernandez, Kite, Lathi, Toy

NOES: None ABSENT: Handley ABSTAIN: None

# WRITTEN COMMUNICATIONS

There were no written communications.

# **ORAL COMMUNICATIONS**

There were no oral communications.

# PRESENTATION OF ALAMEDA COUNTY SCIENCE AND ENGINEERING FAIR EXCELLENCE IN WATER RESEARCH AWARDS TO SENIOR DIVISION WINNERS

Communications and Intergovernmental Relations Coordinator Powell stated the District is one of ten Alameda County water and wastewater agencies that collaborated to create and fund the Excellence in Water Research Awards for the Annual Alameda County Science and Engineering Fair. The awards include cash prizes and are given to students whose projects are related to water or wastewater issues. A member of the District's laboratory staff has served as a judge for these awards since their inception five years ago. The Board presented senior division awards to the following students and teachers:

| Student<br>Aryaa Chanchani &<br>Mira Ramachandran | School<br>American High<br>School | <u>Teacher</u><br>Sandhya Sharma | Project Title Biodegradable Materials: Retaining Every Drop   |
|---|-----------------------------------|----------------------------------|---|
| Twisha Kurlagunda                                 | Irvington High<br>School          | Lindsay Milligan                 | Innovative Design<br>and Analysis of Solar<br>Water Distiller |

Vice President Kite recessed the meeting at 7:10 for a reception honoring the science fair winners and their projects.

Vice President Kite reconvened the meeting at 7:35 p.m.

# BALANCED SCORECARD AND MONTHLY OPERATIONS REPORT

This item was reviewed by the Budget & Finance and Legal and Community Affairs Committees.

- a. April 2017 Monthly Odor Report and Financial Reports General Manager Eldredge presented the following:
  - Odor Complaints: There were no odor complaints in April 2017.

Business Services Manager/CFO Arends-King reported the following:

- Revenues:
  - The District Received \$630,456 in Capacity Fees during April 2017 including:
    - \$282,000 from KB Homes
    - \$198,000 from William Lyon Homes
    - \$143,000 from Habitat for Humanity

- Expenses:
  - o Expenses for all Work Groups were at or below budget.
- b. Third Quarter FY 17 District-wide Balanced Scorecard Measures Finance and Acquisition Services Team Coach/Acting Operational Performance Program Manager Brenner reported the following:
  - Safety
    - o There were no new injuries in the third quarter of FY 17 (Q3).
    - o Trainings offered during Q3 included CPR/First Aid/AED, Defensive Driving, and Confined Space Entry.
  - There was one Category 3 spill during the third quarter of FY 17, which will result in the District missing the target of zero for adverse impacts on the environment. A Category 3 spill is the lowest level on the sanitary sewer overflow (SSO) chart as defined by the California State Water Resources Control Board. The Board requested staff include the SSO categories table in future reports.
- c. Balanced Scorecard Report for the Technical Services Work Group Technical Services Manager Ghossain presented the following:
  - Capital Improvements Projects (CIP) Team measures focus on internal and external customer satisfaction, management of District funds, and successful quality control of capital projects.
    - o Customer perspective surveys regarding communication and responsiveness of project managers exceeded the target of 90%.
    - o The Pine Street Easement Improvements Project was the only project to exceed the 20% target for percent of design and construction management costs to construction cost. The higher percentage was due to the higher level of effort needed during the design phase to account for difficult site terrain and the constraints of improvements along a creek that is considered environmentally sensitive. The Legal and Community Affairs Committee requested staff include the construction cost on the chart which shows the percent of design and construction management cost; staff will incorporate this change into future reports.
  - Customer Service Team measures focus on timely return of plan reviews, dispatching trouble calls, collection of fees, providing quality construction inspection of sewer facilities, and providing high-quality customer service to both external and internal customers.
    - o The goal of less than five refunds issued per year was attained with three refunds issued in the past year.
    - The team missed the goal of 90% of plans checked within 10 working days during the third quarter of Fiscal Year 2017 when 85% of plans were checked within 10 working days. The longest plan review was 13 working days.
    - o 100% of trouble calls were dispatched within 10 minutes, exceeding the target of 90%.
  - Environmental Compliance (EC) Team measures are related to the protection of District workers, facilities, and the Plant from potentially harmful discharges; compliance with Local, State, and Federal regulations

and requirements; and developing constructive and professional relationships with our Industrial and Commercial Users.

- o All Public Outreach surveys returned indicated 100% positive feedback.
- o EC staff were successful in meeting the target of 90%-100% expenditures for the City of Fremont Clean Water Program Contract.
- EC inspectors exceeded all quarterly targets for number of samples taken.

# SCHEDULING PUBLIC HEARING TO CONSIDER COLLECTION OF SEWER SERVICE CHARGES ON THE TAX ROLL FOR FISCAL YEAR 2018

This item was reviewed by the Budget & Finance Committee. Finance and Acquisition Services Team Coach Brenner stated the Board approved sewer service charge rates for fiscal years 2017 through 2021 on January 25, 2016. The collection of sewer service charges on the tax rolls requires an annual hearing and consideration by the Board. The Board would need to set a date for a public hearing to consider authorization for collection of sewer service charges for fiscal year 2018 on the tax rolls. After the hearing is set by the Board, staff will prepare the report to be considered at the public hearing and will publish the Public Hearing Notice in the Argus Newspaper on June 2, 2017 and June 9, 2017, and in the Tri-City Voice on May 30, 2017 and June 6, 2017. Staff recommended the Board set the time for holding the public hearing to consider collection of sewer service charges on the tax roll for fiscal year 2018 for 7:00 p.m., or as soon thereafter as the matter may be heard, on June 26, 2017, in the Boardroom at 5072 Benson Road, Union City, California.

It was moved by Director Toy, seconded by Director Fernandez, to Set the Time for Holding the Public Hearing to Consider Collection of Sewer Service Charges on the Tax Roll for Fiscal Year 2018 at 7:00 p.m. on June 26, 2017, in the Boardroom at 5072 Benson Road, Union City, California. Motion carried with the following vote:

AYES: Fernandez, Kite, Lathi, Toy

NOES: None ABSENT: Handley ABSTAIN: None

# REVIEW AND CONSIDER APPROVAL OF PUBLICLY AVAILABLE PAY SCHEDULES

This item was reviewed by the Personnel Committee. Business Services Manager/CFO Arends-King stated CalPERS conducts random reviews of agencies to ensure compliance with laws, rules, and regulations. Union Sanitary District underwent a review by CalPERS which resulted in a finding that some of the District's Publicly Available Pay Schedules (PAPS) did not include all required information. The District submitted revised PAPS to the Board for approval at the regular meeting held January 9, 2017. The District was then informed by CalPERS that five additional PAPS needed to be revised. Staff recommended the Board approve the five revised PAPS, and that the Board President sign the revised PAPS enabling staff to post and retain the records in accordance with CalPERS requirements.

It was moved by Director Toy, seconded by Director Fernandez, to Approve the Five Revised Publicly Available Pay Schedules (PAPS) to be Signed by the Board President.

Posted, and Retained in Accordance with CalPERS Requirements. Motion carried with the following vote:

**AYES:** 

Fernandez, Kite, Lathi, Toy

NOES:

None

ABSENT:

Handley

**ABSTAIN:** 

None

####

| Effective December 13, 2013                        |                          |                          |  |
|--|--------------------------|--------------------------|--|
| (REVISED - 05/22/2017)                             |                          |                          |  |
| Position Title                                     | Minimum<br>Bi-Weekly Pay | Maximum<br>Bi-Weekly Pay |  |
|  | Rate                     | Rate                     |  |
| Accountant I                                       | \$2,632.40               | \$3,199.70               |  |
| Accountant II                                      | \$2,895.65               | \$3,519.68               |  |
| Accounting Tech Specialist                         | \$2,839.02               | \$3,450.85               |  |
| Accounting Technician I                            | \$2,294.17               | \$2,788.58               |  |
| Accounting Technician II                           | \$2,523.57               | \$3,067.42               |  |
| Administrative Specialist I                        | \$2,242.43               | \$2,725.70               |  |
| Administrative Specialist II                       | \$2,360.46               | \$2,869.14               |  |
| Assistant Engineer                                 | \$3,305.19               | \$4,338.06               |  |
| Assistant to the General Manager                   | \$2,733.18               | \$3,587.30               |  |
| Assistant Storekeeper                              | \$2,179.64               | \$2,650.42               |  |
| Associate Engineer                                 | \$3,666.67               | \$4,812.51               |  |
| Buyer I  | \$2,375.49               | \$3,117.83               |  |
| Buyer II   | \$2,794.70               | \$3,668.04               |  |
| Chemist I  | \$3,085.44               | \$3,750.38               |  |
| Chemist II   | \$3,239.72               | \$3,937.90               |  |
| Coach, Business Services                           | \$4,218.89               | \$5,537.29               |  |
| Coach, Capital Improvement Projects                | \$4,901.60               | \$6,433.34               |  |
| Coach, Collection Services                         | \$3,943.18               | \$5,175.42               |  |
| Coach, Customer Service                            | \$4,429.34               | \$5,813.50               |  |
| Coach, Electrical & Instrumentation                | \$3,960.09               | \$5,197.62               |  |
| Coach, Environmental Compliance                    | \$3,901.94               | \$5,121.30               |  |
| Coach - Mechanical Maintenance                     | \$3,864.79               | \$5,072.54               |  |
| Coach, Research & Support/Process Engineer         | \$3,901.30               | \$5,120.45               |  |
| Coach, Total Plant Operations                      | \$3,904.83               | \$5,125.09               |  |
| Collection System Worker I                         | \$2,495.62               | \$2,816.05               |  |
| Collection System Worker II                        | \$2,548.46               | \$3,097.66               |  |
| Communications Coordinator                         |                          | \$3,825.49               |  |
| Construction Inspector I                           | \$3,147.23               |                          |  |
| Construction Inspector II                          | \$2,695.70               | \$3,276.65               |  |
|  | \$2,965.26               | \$3,604.30               |  |
| Construction Inspector III                         | \$3,083.88               | \$3,748.48               |  |
| Customer Service Fee Analyst                       | \$2,562.46               | \$3,114.68               |  |
| Deputy General Manager                             | \$5,869.77               | \$7,704.08               |  |
| Engineering Assistant/Plan Checker                 | \$3,306.21               | \$4,018.71               |  |
| Engineering Technician I                           | \$2,601.32               | \$3,161.55               |  |
| Engineering Technician II                          | \$2,861.12               | \$3,477.70               |  |
| Engineering Technician III                         | \$3,147.23               | \$3,825.49               |  |
| Environmental Control (EC) Inspector I             | \$2,546.30               | \$3,095.41               |  |
| Environmental Control (EC) Inspector II            | \$2,864.64               | \$3,482.41               |  |
| Environmental Control (EC) Inspector III           | \$3,180.14               | \$3,865.48               |  |
| Environmental Control (EC) Inspector IV            | \$3,402.74               | \$4,136.06               |  |
| Environmental Control (EC) Outreach Representative | \$3,180.14               | \$3,865.48               |  |

| Effective December 13, 2013                     |               |               |
|---|---------------|---------------|
| (REVISED - 05/22/2                              | 017)          |               |
|   | Minimum       | Maximum       |
| Position Title                                  | Bi-Weekly Pay | Bi-Weekly Pay |
|   | Rate          | Rate          |
| Environmental Health and Safety Program Manager | \$3,648.32    | \$4,788.42    |
| Environmental Program Coordinator               | \$3,530.33    | \$4,633.56    |
| Fleet Mechanic I                                | \$2,568.71    | \$3,122.29    |
| Fleet Mechanic II                               | \$3,079.14    | \$3,496.97    |
| General Manager                                 | \$6,987.57    | \$9,171.19    |
| Human Resources Administrator                   | \$4,425.90    | \$5,809.00    |
| Human Resources Analyst                         | \$3,110.49    | \$4,082.52    |
| InformationTechnology Administrator             | \$4,207.01    | \$5,521.70    |
| Information Technology Analyst                  | \$3,004.57    | \$3,943.49    |
| Instrument Tech/Electrician                     | \$3,371.88    | \$3,846.01    |
| Janitor   | \$1,718.03    | \$2,088.27    |
| Junior Engineer                                 | \$2,974.67    | \$3,904.26    |
| Laborator Analyst                               | \$2,938.38    | \$3,571.62    |
| Laboratory Director                             | \$3,837.70    | \$4,664.75    |
| Lead Collection System Worker                   | \$2,803.30    | \$3,407.42    |
| Maintenance Assistant                           | \$1,103.86    | \$1,341.74    |
| Manager, Business Services                      | \$6,028.38    | \$7,939.28    |
| Manager, Collection Services                    | \$5,626.68    | \$7,508.31    |
| Manager, Maintenance                            | \$5,626.68    | \$7,385.02    |
| Manager, Technical Services                     | \$5,948.35    | \$7,807.21    |
| Manager, Treatment & Disposal Services          | \$5,626.68    | \$7,556.60    |
| Mechanic I                                      | \$2,781.29    | \$3,158.71    |
| Mechanic II                                     | \$3,115.05    | \$3,537.77    |
| Mechanic XL                                     | \$3,714.66    | \$3,714.66    |
| Office Assistant I                              | \$1,815.54    | \$2,206.80    |
| Office Assistant II                             | \$2,069.70    | \$2,515.74    |
| Office Assistant III                            | \$2,276.69    | \$2,767.34    |
| Painter   | \$2,598.00    | \$3,246.34    |
| Planner/Scheduler I                             | \$2,983.58    | \$3,626.56    |
| Planner/Scheduler II                            | \$3,208.36    | \$3,899.78    |
| Plant Operations Trainer                        | \$3,524.53    | \$4,284.09    |
| Plant Operator I                                | \$2,479.22    | \$3,013.50    |
| Plant Operator II                               | \$2,957.50    | \$3,344.99    |
| Plant Operator III                              | \$3,381.98    | \$3,825.07    |
| Plant Operator XL                               | \$4,016.32    | \$4,016.32    |
| Principal Engineer                              | \$4,434.78    | \$5,820.64    |
| Principal Financial Analyst                     | \$3,506.43    | \$4,823.22    |
| Purchasing Agent                                | \$3,513.96    | \$4,612.08    |
| Quality Coordinator                             | \$3,812.01    | \$5,284.76    |
| Receptionist                                    | \$1,960.89    | \$2,383.34    |
| Senior Accountant                               | \$3,147.72    | \$4,198.39    |
| Senior Database Administrator/Developer         | \$3,765.20    | \$4,941.82    |
| Senior Engineer                                 | \$4,007.49    | \$5,259.84    |

#### Effective December 13, 2013 Minimum Maximum **Position Title** Bi-Weekly Pay **Bi-Weekly Pay** Rate Senior Geographic Information System (GIS)/Database Administrator \$3,765.20 \$4,941.82 Senior Information Technology Analyst \$4,381.66 \$3,338.41 Senior Network Administrator \$4,845.91 \$3,692.12 Storekeeper I \$2,757.17 \$3,351.35 Storekeeper II \$2,895.02 \$3,518.92 **Technical Training Coordinator** \$3,378.26 \$4,433.97 **Utility Worker** \$2,572.70 \$2,116.57

Board of Directors: Directors meet or serve in their official capacity 3 – 12 times per month with a maximum of six paid meetings/month at a rate of \$212.10 per meeting and are paid for a maximum of one meeting per day.

Date: 6/12/17

| Effective March                                    | 1, 2014                          |                                  |
|--|----------------------------------|----------------------------------|
| (REVISED - 05/22                                   | /2017)                           |                                  |
| Position Title                                     | Minimum<br>Bi-Weekly Pay<br>Rate | Maximum<br>Bi-Weekly Pay<br>Rate |
| Accounting Tech Specialist                         | \$2,938.38                       | \$3,571.62                       |
| Accounting Technician II                           | \$2,611.90                       | \$3,174.78                       |
| Administrative Specialist I                        | \$2,320.92                       | \$2,821.10                       |
| Administrative Specialist II                       | \$2,443.06                       | \$2,969.57                       |
| Assistant Engineer                                 | \$3,305.19                       | \$4,338.06                       |
| Assistant to the General Manager                   | \$2,733.18                       | \$3,587.30                       |
| Assistant Storekeeper                              | \$2,256.82                       | \$2,743.18                       |
| Associate Engineer                                 | \$3,666.67                       | \$4,812.51                       |
| Buyer I  | \$2,375.49                       | \$3,117.83                       |
| Buyer II   | \$2,794.70                       | \$3,668.04                       |
| Chemist I  | \$3,193.43                       | \$3,881.64                       |
| Chemist II   | \$3,353.11                       | \$4,075.73                       |
| Coach, Business Services                           | \$4,218.89                       | \$5,537.29                       |
| Coach, Capital Improvement Projects                | \$4,901.60                       | \$6,433.34                       |
| Coach, Collection Services                         | \$3,943.18                       | \$5,175.42                       |
| Coach, Customer Service                            | \$4,429.34                       | \$5,813.50                       |
| Coach, Electrical & Instrumentation                | \$3,960.09                       | \$5,197.62                       |
| Coach, Environmental Compliance                    | \$3,901.94                       | \$5,121.30                       |
| Coach - Mechanical Maintenance                     | \$3,864.79                       | \$5,072.54                       |
| Coach, Research & Support/Process Engineer         | \$3,901.30                       | \$5,120.45                       |
| Coach, Total Plant Operations                      | \$3,904.83                       | \$5,125.09                       |
| Collection System Worker I                         | \$2,397.86                       | \$2,914.61                       |
| Collection System Worker II                        | \$2,637.65                       | \$3,206.08                       |
| Communications Coordinator                         | \$3,257.39                       | \$3,959.38                       |
| Construction Inspector I                           | \$2,790.06                       | \$3,391.33                       |
| Construction Inspector II                          | \$3,069.05                       | \$3,730.45                       |
| Construction Inspector III                         | \$3,191.82                       | \$3,879.68                       |
| Customer Service Fee Analyst                       | \$2,652.14                       | \$3,223.70                       |
| Engineering Technician I                           | \$2,692.06                       | \$3,272.21                       |
| Engineering Technician II                          | \$2,961.26                       | \$3,599.42                       |
| Engineering Technician III                         | \$3,257.39                       | \$3,959.38                       |
| Environmental Compliance (EC) Inspector I          | \$2,635.74                       | \$3,203.75                       |
| Environmental Compliance (EC) Inspector II         | \$2,965.26                       | \$3,604.30                       |
| Environmental Compliance (EC) Inspector III        | \$3,291.44                       | \$4,000.77                       |
| Environmental Compliance (EC) Inspector IV         | \$3,521.84                       | \$4,280.82                       |
| Environmental Control (EC) Outreach Representative | \$3,291.44                       | \$4,000.77                       |

| Effective March 1, 2014                         |                    |                          |
|---|--------------------|--------------------------|
| (REVISED - 05/22/                               | <sup>'</sup> 2017) |                          |
|   | Minimum            | Maximum                  |
| Position Title                                  | Bi-Weekly Pay      | Bi-Weekly Pay            |
|   | Rate               | Rate                     |
| Environmental Health and Safety Program Manager | \$3,648.32         | \$4,788.42               |
| Environmental Program Coordinator               | \$3,530.33         | \$4,633.56               |
| Fleet Mechanic I                                | \$2,658.62         | \$3,231.57               |
| Fleet Mechanic II                               | \$2,977.66         | \$3,619.36               |
| General Manager                                 | \$7,074.72         | \$9,285.56               |
| Human Resources Administrator                   | \$4,425.90         | \$5,809.00               |
| Human Resources Analyst                         | \$3,110.49         | \$4,082.52               |
| InformationTechnology Administrator             | \$4,207.01         | \$5,521.70               |
| Information Technology Analyst                  | \$3,004.57         | \$3,943.49               |
| Instrument Tech/Electrician                     | \$3,274.86         | \$3,980.62               |
| Janitor   | \$1,778.16         | \$2,161.36               |
| Junior Engineer                                 | \$2,974.67         | \$3,904.26               |
| Laboratory Director                             | \$3,972.02         | \$4,828.02               |
| Lead Collection System Worker                   | \$2,901.42         | \$3,526.69               |
| Maintenance Assistant                           | \$1,142.49         | \$1,388.70               |
| Manager, Business Services                      | \$6,028.38         | \$7,939.28               |
| Manager, Collection Services                    | \$5,626.68         | \$7,508.31               |
| Manager, Maintenance                            | \$5,626.68         | \$7,385.02               |
| Manager, Technical Services                     | \$5,948.35         | \$7,807.21               |
| Manager, Treatment & Disposal Services          | \$5,626.68         | \$7,556.60               |
| Mechanic I                                      | \$2,689.63         | \$3,269.26               |
| Mechanic II                                     | \$3,012.40         | \$3,661.59               |
| Mechanic XL                                     | \$3,714.66         | \$3,844.68               |
| Painter   | \$2,764.26         | \$3,359.97               |
| Planner/Scheduler I                             | \$3,088.00         | \$3,753.49               |
| Planner/Scheduler II                            | \$3,320.65         | \$4,036.27               |
| Plant Operations Trainer                        | \$3,647.89         | \$4,434.03               |
| Plant Operations Trainer                        | \$2,565.98         |                          |
| Plant Operator II                               | \$2,848.26         | \$3,118.97<br>\$3,462.07 |
| Plant Operator III                              | \$3,257.04         | \$3,958.94               |
| Plant Operator XL                               | \$4,016.32         | \$4,156.90               |
| Principal Engineer                              | \$4,434.78         | \$5,820.64               |
| Principal Financial Analyst                     | \$3,506.43         | \$4,823.22               |
| Purchasing Agent                                | \$3,513.96         | \$4,612.08               |
| Quality Coordinator                             | \$3,812.01         | \$5,284.76               |
| Receptionist                                    | \$2,029.41         | \$2,466.76               |
| Senior Accountant                               | \$3,147.72         | \$4,198.39               |
| Senior Database Administrator/Developer         | \$3,765.20         | \$4,941.82               |

#### Effective March 1, 2014 (REVISED - 05/22/2017) Maximum Bi-Weekly Pay **Bi-Weekly Pay Position Title** Rate Rate Senior Engineer \$4,007.49 \$5,259.84 Senior Geographic Information System (GIS)/Database Administrator \$3,765.20 \$4,941.82 \$4,381.66 Senior Information Technology Analyst \$3,338.41 \$4,845.91 \$3,692.12 Senior Network Administrator \$5,259.84 Senior Process Engineer \$4,007.49 Storekeeper I \$2,853.67 \$3,468.66 \$2,996.34 \$3,642.08 Storekeeper II \$4,433.97 Technical Training Program Manager \$3,378.26 \$2,190.65 \$2,662.75 **Utility Worker**

**Board of Directors:** Directors meet or serve in their official capacity 3 - 12 times per month with a maximum of six paid meetings/month at a rate of \$212.10 per meeting and are paid for a maximum of one meeting per day.

Date: 6/12/17

Approved by: \_\_\_\_\_\_ Amolly

President, Board of Directors

| Effective May 19, 2014   |                                  |                                  |  |
|--|----------------------------------|----------------------------------|--|
| (REVISED - 05/22   | /2017)                           |                                  |  |
| Position Title   | Minimum<br>Bi-Weekly Pay<br>Rate | Maximum<br>Bi-Weekly Pay<br>Rate |  |
| Accounting Tech Specialist                                     | \$2,938.38                       | \$3,571.62                       |  |
| Accounting Technician II                                       | \$2,611.90                       | \$3,174.78                       |  |
| Administrative Specialist I                                    | \$2,320.92                       | \$2,821.10                       |  |
| Administrative Specialist II                                   | \$2,443.06                       | \$2,969.57                       |  |
| Assistant Engineer   | \$3,305.19                       | \$4,338.06                       |  |
| Assistant to the General Manager                               | \$2,974.95                       | \$3,904.62                       |  |
| Assistant Storekeeper  | \$2,256.82                       | \$2,743.18                       |  |
| Associate Engineer   | \$3,666.67                       | \$4,812.51                       |  |
| Buyer I  | \$2,375.49                       | \$3,117.83                       |  |
| Buyer II   | \$2,794.70                       | \$3,668.04                       |  |
| Chemist I  | \$3,193.43                       | \$3,881.64                       |  |
|  |                                  |                                  |  |
| Chemist II   | \$3,353.11                       | \$4,075.73                       |  |
| Coach, Business Services                                       | \$4,218.89                       | \$5,537.29                       |  |
| Coach, Capital Improvement Projects Coach, Collection Services | \$4,901.60                       | \$6,433.34                       |  |
|  | \$3,943.18                       | \$5,175.42                       |  |
| Coach, Clastrical & Instrumentation                            | \$4,429.34                       | \$5,813.50                       |  |
| Coach, Electrical & Instrumentation                            | \$3,960.09                       | \$5,197.62                       |  |
| Coach, Environmental Compliance                                | \$3,901.94                       | \$5,121.30                       |  |
| Coach - Mechanical Maintenance                                 | \$3,864.79                       | \$5,072.54                       |  |
| Coach, Research & Support/Process Engineer                     | \$3,901.30                       | \$5,120.45                       |  |
| Coach, Total Plant Operations                                  | \$3,904.83                       | \$5,125.09                       |  |
| Collection System Worker I                                     | \$2,397.86                       | \$2,914.61                       |  |
| Collection System Worker II                                    | \$2,637.65                       | \$3,206.08                       |  |
| Communications Coordinator                                     | \$3,257.39                       | \$3,959.38                       |  |
| Construction Inspector I                                       | \$2,790.06                       | \$3,391.33                       |  |
| Construction Inspector II                                      | \$3,069.05                       | \$3,730.45                       |  |
| Construction Inspector III                                     | \$3,191.82                       | \$3,879.68                       |  |
| Customer Service Fee Analyst                                   | \$2,652.14                       | \$3,223.70                       |  |
| Engineering Technician I                                       | \$2,692.06                       | \$3,272.21                       |  |
| Engineering Technician II                                      | \$2,961.26                       | \$3,599.42                       |  |
| Engineering Technician III                                     | \$3,257.39                       | \$3,959.38                       |  |
| Environmental Compliance (EC) Inspector I                      | \$2,635.74                       | \$3,203.75                       |  |
| Environmental Compliance (EC) Inspector II                     | \$2,965.26                       | \$3,604.30                       |  |
| Environmental Compliance (EC) Inspector III                    | \$3,291.44                       | \$4,000.77                       |  |
| Environmental Compliance (EC) Inspector IV                     | \$3,521.84                       | \$4,280.82                       |  |
| Environmental Control (EC) Outreach Representative             | \$3,291.44                       | \$4,000.77                       |  |

# Effective May 19, 2014 (REVISED - 05/22/2017)

| (1127313 05) 122                                | Minimum       | Maximum       |
|---|---------------|---------------|
| Position Title                                  | Bi-Weekly Pay | Bi-Weekly Pay |
|   | Rate          | Rate          |
| Environmental Health and Safety Program Manager | \$3,648.32    | \$4,788.42    |
| Environmental Program Coordinator               | \$3,530.33    | \$4,633.56    |
| Fleet Mechanic I                                | \$2,658.62    | \$3,231.57    |
| Fleet Mechanic II                               | \$2,977.66    | \$3,619.36    |
| General Manager                                 | \$7,074.72    | \$9,285.56    |
| Human Resources Administrator                   | \$4,425.90    | \$5,809.00    |
| Human Resources Analyst                         | \$3,110.49    | \$4,082.52    |
| InformationTechnology Administrator             | \$4,207.01    | \$5,521.70    |
| Information Technology Analyst                  | \$3,004.57    | \$3,943.49    |
| Instrument Tech/Electrician                     | \$3,274.86    | \$3,980.62    |
| Janitor   | \$1,778.16    | \$2,161.36    |
| Junior Engineer                                 | \$2,974.67    | \$3,904.26    |
| Laboratory Director                             | \$3,972.02    | \$4,828.02    |
| Lead Collection System Worker                   | \$2,901.42    | \$3,526.69    |
| Maintenance Assistant                           | \$1,142.49    | \$1,388.70    |
| Manager, Business Services                      | \$6,028.38    | \$7,939.28    |
| Manager, Collection Services                    | \$5,626.68    | \$7,508.31    |
| Manager, Maintenance                            | \$5,626.68    | \$7,385.02    |
| Manager, Technical Services                     | \$5,948.35    | \$7,807.21    |
| Manager, Treatment & Disposal Services          | \$5,626.68    | \$7,556.60    |
| Mechanic I                                      | \$2,689.63    | \$3,269.26    |
| Mechanic II                                     | \$3,012.40    | \$3,661.59    |
| Mechanic XL                                     | \$3,714.66    | \$3,844.68    |
| Painter   | \$2,764.26    | \$3,359.97    |
| Planner/Scheduler I                             | \$3,088.00    | \$3,753.49    |
| Planner/Scheduler II                            | \$3,320.65    | \$4,036.27    |
| Plant Operations Trainer                        | \$3,647.89    | \$4,434.03    |
| Plant Operator I                                | \$2,565.98    | \$3,118.97    |
| Plant Operator II                               | \$2,848.26    | \$3,462.07    |
| Plant Operator III                              | \$3,257.04    | \$3,958.94    |
| Plant Operator XL                               | \$4,016.32    | \$4,156.90    |
| Principal Engineer                              | \$4,434.78    | \$5,820.64    |
| Principal Financial Analyst                     | \$3,506.43    | \$4,823.22    |
| Purchasing Agent                                | \$3,513.96    | \$4,612.08    |
| Quality Coordinator                             | \$3,812.01    | \$5,284.76    |
| Receptionist                                    | \$2,029.41    | \$2,466.76    |
| Senior Accountant                               | \$3,147.72    | \$4,198.39    |
| Senior Database Administrator/Developer         | \$3,765.20    | \$4,941.82    |

#### Effective May 19, 2014 (REVISED - 05/22/2017) Bi-Weekly Pay Bi-Weekly Pay **Position Title** \$5,259.84 Senior Engineer \$4,007.49 Senior Geographic Information System (GIS)/Database \$4,941.82 Administrator \$3,765.20 Senior Information Technology Analyst \$3,338.41 \$4,381.66 Senior Network Administrator \$3,692.12 \$4,845.91 Senior Process Engineer \$4,007.49 \$5,259.84 \$3,468.66 Storekeeper I \$2,853.67 \$3,642.08 \$2,996.34 Storekeeper II \$3,378.26 \$4,433.97 Technical Training Program Manager \$2,662.75 **Utility Worker** \$2,190.65

**Board of Directors:** Directors meet or serve in their official capacity 3-12 times per month with a maximum of six paid meetings/month at a rate of \$212.10 per meeting and are paid for a maximum of one meeting per day.

Date: 6/12/17

Approved by:

President, Board of Directors

| Effective August 24, 2014                          |                                  |                                  |  |
|--|----------------------------------|----------------------------------|--|
| (REVISED - 05/22/2017)                             |                                  |                                  |  |
| Position Title                                     | Minimum<br>Bi-Weekly Pay<br>Rate | Maximum<br>Bi-Weekly Pay<br>Rate |  |
| Accounting Tech Specialist                         | \$2,938.38                       | \$3,571.62                       |  |
| Accounting Technician II                           | \$2,611.90                       | \$3,174.78                       |  |
| Administrative Specialist I                        | \$2,320.92                       | \$2,821.10                       |  |
| Administrative Specialist II                       | \$2,443.06                       | \$2,969.57                       |  |
| Assistant Engineer                                 | \$3,427.81                       | \$4,499.00                       |  |
| Assistant to the General Manager                   | \$2,924.79                       | \$3,838.79                       |  |
| Assistant Storekeeper                              | \$2,256.82                       | \$2,743.18                       |  |
| Associate Engineer                                 | \$3,821.77                       | \$5,016.08                       |  |
| Buyer I  | \$2,455.78                       | \$3,223.21                       |  |
| Buyer II   | \$2,889.16                       | \$3,792.02                       |  |
| Chemist I  | \$3,193.43                       | \$3,881.64                       |  |
| Chemist II   | \$3,353.11                       | \$4,075.73                       |  |
| Coach, Business Services                           | \$4,426.46                       | \$5,809.72                       |  |
| Coach, Capital Improvement Projects                | \$5,128.54                       | \$6,731.21                       |  |
| Coach, Collection Services                         | \$4,105.64                       | \$5,388.65                       |  |
| Coach, Customer Service                            | \$4,580.38                       | \$6,011.74                       |  |
| Coach, Electrical & Instrumentation                | \$4,150.57                       | \$5,447.62                       |  |
| Coach, Environmental Compliance                    | \$4,120.45                       | \$5,408.09                       |  |
| Coach - Mechanical Maintenance                     | \$4,032.52                       | \$5,292.68                       |  |
| Coach, Research & Support/Process Engineer         | \$4,110.01                       | \$5,394.39                       |  |
| Coach, Total Plant Operations                      | \$4,063.75                       | \$5,333.68                       |  |
| Collection System Worker I                         | \$2,397.86                       | \$2,914.61                       |  |
| Collection System Worker II                        | \$2,637.65                       | \$3,206.08                       |  |
| Communications Coordinator                         | \$3,257.39                       | \$3,959.38                       |  |
| Construction Inspector I                           | \$2,790.06                       | \$3,391.33                       |  |
| Construction Inspector II                          | \$3,069.05                       | \$3,730.45                       |  |
| Construction Inspector III                         | \$3,191.82                       | \$3,879.68                       |  |
| Customer Service Fee Analyst                       | \$2,652.14                       | \$3,223.70                       |  |
| Engineering Technician I                           | \$2,692.06                       | \$3,272.21                       |  |
| Engineering Technician II                          | \$2,961.26                       | \$3,599.42                       |  |
| Engineering Technician III                         | \$3,257.39                       | \$3,959.38                       |  |
| Environmental Compliance (EC) Inspector I          | \$2,635.74                       | \$3,203.75                       |  |
| Environmental Compliance (EC) Inspector II         | \$2,965.26                       | \$3,604.30                       |  |
| Environmental Compliance (EC) Inspector III        | \$3,291.44                       | \$4,000.77                       |  |
| Environmental Compliance (EC) Inspector IV         | \$3,521.84                       | \$4,280.82                       |  |
| Environmental Control (EC) Outreach Representative | \$3,291.44                       | \$4,000.77                       |  |

| Effective August 24, 2014                       |                                  |                                  |  |
|---|----------------------------------|----------------------------------|--|
| (REVISED - 05/22/2017)                          |                                  |                                  |  |
| Position Title                                  | Minimum<br>Bi-Weekly Pay<br>Rate | Maximum<br>Bi-Weekly Pay<br>Rate |  |
| Environmental Health and Safety Program Manager | \$3,798.63                       | \$4,985.70                       |  |
| Environmental Program Coordinator               | \$3,728.03                       | \$4,893.04                       |  |
| Fleet Mechanic I                                | \$2,658.62                       | \$3,231.57                       |  |
| Fleet Mechanic II                               | \$2,977.66                       | \$3,619.36                       |  |
| General Manager                                 | \$7,074.72                       | \$9,285.56                       |  |
| Human Resources Administrator                   | \$4,591.87                       | \$6,026.83                       |  |
| Human Resources Analyst                         | \$3,210.96                       | \$4,214.38                       |  |
| InformationTechnology Administrator             | \$4,367.30                       | \$5,732.08                       |  |
| Information Technology Analyst                  | \$3,089.29                       | \$4,054.70                       |  |
| Instrument Tech/Electrician                     | \$3,274.86                       | \$3,980.62                       |  |
| Janitor   | \$1,778.16                       | \$2,161.36                       |  |
| Junior Engineer                                 | \$3,085.03                       | \$4,049.10                       |  |
| Laboratory Director                             | \$3,972.02                       | \$4,828.02                       |  |
| Lead Collection System Worker                   | \$2,901.42                       | \$3,526.69                       |  |
| Maintenance Assistant                           | \$1,142.49                       | \$1,388.70                       |  |
| Manager, Business Services                      | \$6,291.21                       | \$8,257.22                       |  |
| Manager, Collection Services                    | \$5,827.56                       | \$7,648.67                       |  |
| Manager, Maintenance                            | \$5,528.78                       | \$7,256.52                       |  |
| Manager, Technical Services                     | \$6,107.76                       | \$8,016.44                       |  |
| Manager, Treatment & Disposal Services          | \$5,827.56                       | \$7,648.67                       |  |
| Mechanic I                                      | \$2,689.63                       | \$3,269.26                       |  |
| Mechanic II                                     | \$3,012.40                       | \$3,661.59                       |  |
| Mechanic XL                                     | \$3,714.66                       | \$3,844.68                       |  |
| Organizational Performance Program Manager      | \$3,985.83                       | \$5,231.41                       |  |
| Painter   | \$2,764.26                       | \$3,359.97                       |  |
| Planner/Scheduler I                             | \$3,088.00                       | \$3,753.49                       |  |
| Planner/Scheduler II                            | \$3,320.65                       | \$4,036.27                       |  |
| Plant Operations Trainer                        | \$3,647.89                       | \$4,434.03                       |  |
| Plant Operator I                                | \$2,565.98                       | \$3,118.97                       |  |
| Plant Operator II                               | \$2,848.26                       | \$3,462.07                       |  |
| Plant Operator III                              | \$3,257.04                       | \$3,958.94                       |  |
| Plant Operator XL                               | \$4,016.32                       | \$4,156.90                       |  |
| Principal Engineer                              | \$4,640.11                       | \$6,090.14                       |  |
| Principal Financial Analyst                     | \$3,694.37                       | \$4,848.86                       |  |
| Purchasing Agent                                | \$3,637.65                       | \$4,774.42                       |  |
| Quality Coordinator                             | \$3,985.83                       | \$5,284.76                       |  |

#### Effective August 24, 2014 Maximum Bi-Weekly Pay Bi-Weekly Pay **Position Title** Rate Receptionist \$2,029.41 \$2,466.76 Senior Accountant \$3,314.23 \$4,349.93 Senior Database Administrator / Developer \$5,086.62 \$3,875.52 Senior Engineer \$4,144.15 \$5,439.20 Senior Geographic Information System (GIS)/Database Administrator \$3,875.52 \$5,086.62 \$4,505.22 Senior Information Technology Analyst \$3,432.55 \$3,785.53 \$4,968.51 Senior Network Administrator \$4,788.62 Senior Planner/Scheduler \$3,648.47 \$4,144.15 \$5,439.20 Senior Process Engineer \$2,853.67 \$3,468.66 Storekeeper I \$3,642.08 \$2,996.34 Storekeeper II \$4,758.98 Technical Training Program Manager \$3,625.89

**Board of Directors:** Directors meet or serve in their official capacity 3 - 12 times per month with a maximum of six paid meetings/month at a rate of \$212.10 per meeting and are paid for a maximum of one meeting per day.

\$2,190.65

\$2,662.75

Date: 6/12/17

Approved by:

**Utility Worker** 

President, Board of Directors

| Effective December 8, 2014                         |                                  |                                  |
|--|----------------------------------|----------------------------------|
| (REVISED - 05/22                                   |                                  |                                  |
| Position Title                                     | Minimum<br>Bi-Weekly Pay<br>Rate | Maximum<br>Bi-Weekly Pay<br>Rate |
| Accounting Tech Specialist                         | \$2,938.38                       | \$3,571.62                       |
| Accounting Technician II                           | \$2,611.90                       | \$3,174.78                       |
| Administrative Specialist I                        | \$2,320.92                       | \$2,821.10                       |
| Administrative Specialist II                       | \$2,443.06                       | \$2,969.57                       |
| Assistant Engineer                                 | \$3,427.81                       | \$4,499.00                       |
| Assistant to the General Manager                   | \$2,924.79                       | \$3,838.79                       |
| Assistant Storekeeper                              | \$2,256.82                       | \$2,743.18                       |
| Associate Engineer                                 | \$3,821.77                       | \$5,016.08                       |
| Buyer I  | \$2,455.78                       | \$3,223.21                       |
| Buyer II   | \$2,889.16                       | \$3,792.02                       |
| Chemist I  | \$3,193.43                       | \$3,881.64                       |
| Chemist II   | \$3,353.11                       | \$4,075.73                       |
| Coach, Business Services                           | \$4,426.46                       | \$5,809.72                       |
| Coach, Capital Improvement Projects                | \$5,128.54                       | \$6,731.21                       |
| Coach, Collection Services                         | \$4,105.64                       | \$5,388.65                       |
| Coach, Customer Service                            | \$4,580.38                       | \$6,027.79                       |
| Coach, Electrical & Instrumentation                | \$4,150.57                       | \$5,447.62                       |
| Coach, Environmental Compliance                    | \$4,120.45                       | \$5,408.09                       |
| Coach - Mechanical Maintenance                     | \$4,032.52                       | \$5,292.68                       |
| Coach, Research & Support/Sr. Process Engineer     | \$4,580.38                       | \$6,011.74                       |
| Coach, Total Plant Operations                      | \$4,063.75                       | \$5,333.68                       |
| Collection System Worker I                         | \$2,397.86                       | \$2,914.61                       |
| Collection System Worker II                        | \$2,637.65                       | \$3,206.08                       |
| Communications Coordinator                         | \$3,257.39                       | \$3,959.38                       |
| Construction Inspector I                           | \$2,790.06                       | \$3,391.33                       |
| Construction Inspector II                          | \$3,069.05                       | \$3,730.45                       |
| Construction Inspector III                         | \$3,191.82                       | \$3,879.68                       |
| Customer Service Fee Analyst                       | \$2,652.14                       | \$3,223.70                       |
| Engineering Technician I                           | \$2,692.06                       | \$3,272.21                       |
| Engineering Technician II                          | \$2,961.26                       | \$3,599.42                       |
| Engineering Technician III                         | \$3,257.39                       | \$3,959.38                       |
| Environmental Compliance (EC) Inspector I          | \$2,635.74                       | \$3,203.75                       |
| Environmental Compliance (EC) Inspector II         | \$2,965.26                       | \$3,604.30                       |
| Environmental Compliance (EC) Inspector III        | \$3,291.44                       | \$4,000.77                       |
| Environmental Compliance (EC) Inspector IV         | \$3,521.84                       | \$4,280.82                       |
| Environmental Control (EC) Outreach Representative | \$3,291.44                       | \$4,000.77                       |

| Effective December 8, 2014                      |                                  |                                  |  |
|---|----------------------------------|----------------------------------|--|
| (REVISED - 05/22/2017)                          |                                  |                                  |  |
| Position Title                                  | Minimum<br>Bi-Weekly Pay<br>Rate | Maximum<br>Bi-Weekly Pay<br>Rate |  |
| Environmental Health and Safety Program Manager | \$3,798.63                       | \$5,001.64                       |  |
| Environmental Program Coordinator               | \$3,728.03                       | \$4,893.04                       |  |
| Fleet Mechanic I                                | \$2,658.62                       | \$3,231.57                       |  |
| Fleet Mechanic II                               | \$2,977.66                       | \$3,619.36                       |  |
| General Manager                                 | \$7,074.72                       | \$9,285.56                       |  |
| Human Resources Administrator                   | \$4,591.87                       | \$6,031.63                       |  |
| Human Resources Analyst                         | \$3,210.96                       | \$4,269.51                       |  |
| InformationTechnology Administrator             | \$4,367.30                       | \$5,732.08                       |  |
| Information Technology Analyst                  | \$3,089.29                       | \$4,054.70                       |  |
| Instrument Tech/Electrician                     | \$3,274.86                       | \$3,980.62                       |  |
| Janitor   | \$1,778.16                       | \$2,161.36                       |  |
| Junior Engineer                                 | \$3,085.03                       | \$4,049.10                       |  |
| Laboratory Director                             | \$3,972.02                       | \$4,828.02                       |  |
| Lead Collection System Worker                   | \$2,901.42                       | \$3,526.69                       |  |
| Maintenance Assistant                           | \$1,142.49                       | \$1,388.70                       |  |
| Manager, Business Services                      | \$6,291.21                       | \$8,257.22                       |  |
| Manager, Collection Services                    | \$5,528.78                       | \$7,256.52                       |  |
| Manager, Collection Services*                   | \$5,827.56                       | \$7,717.35                       |  |
| Manager, Maintenance                            | \$5,528.78                       | \$7,256.52                       |  |
| Manager, Technical Services                     | \$6,107.76                       | \$8,016.44                       |  |
| Manager, Treatment & Disposal Services          | \$5,528.78                       | \$7,256.52                       |  |
| Manager, Treatment & Disposal Services *        | \$5,827.56                       | \$7,735.81                       |  |
| Mechanic I                                      | \$2,689.63                       | \$3,269.26                       |  |
| Mechanic II                                     | \$3,012.40                       | \$3,661.59                       |  |
| Mechanic XL                                     | \$3,714.66                       | \$3,844.68                       |  |
| Organizational Performance Program Manager      | \$3,985.83                       | \$5,363.77                       |  |
| Painter   | \$2,764.26                       | \$3,359.97                       |  |
| Planner/Scheduler I                             | \$3,088.00                       | \$3,753.49                       |  |
| Planner/Scheduler II                            | \$3,320.65                       | \$4,036.27                       |  |
| Plant Operations Trainer                        | \$3,647.89                       | \$4,434.03                       |  |
| Plant Operator I                                | \$2,565.98                       | \$3,118.97                       |  |
| Plant Operator II                               | \$2,848.26                       | \$3,462.07                       |  |
| Plant Operator III                              | \$3,257.04                       | \$3,958.94                       |  |
| Plant Operator XL                               | \$4,016.32                       | \$4,156.90                       |  |
| Principal Engineer                              | \$4,640.11                       | \$6,090.14                       |  |
| Principal Financial Analyst                     | \$3,694.37                       | \$4,874.40                       |  |
| Purchasing Agent                                | \$3,637.65                       | \$4,774.42                       |  |
| Receptionist                                    | \$2,029.41                       | \$2,466.76                       |  |

| Effective December 8, 2014  |                                  |                                  |  |
|---|----------------------------------|----------------------------------|--|
| (REVISED - 05/22/2017)  |                                  |                                  |  |
| Position Title  | Minimum<br>Bi-Weekly Pay<br>Rate | Maximum<br>Bi-Weekly Pay<br>Rate |  |
| Senior Accountant   | \$3,314.23                       | \$4,349.93                       |  |
| Senior Database Administrator / Developer                         | \$3,875.52                       | \$5,086.62                       |  |
| Senior Engineer   | \$4,144.15                       | \$5,439.20                       |  |
| Senior Geographic Information System (GIS)/Database Administrator | \$3,875.52                       | \$5,086.62                       |  |
| Senior Information Technology Analyst                             | \$3,432.55                       | \$4,505.22                       |  |
| Senior Network Administrator                                      | \$3,785.53                       | \$4,968.51                       |  |
| Senior Planner/Scheduler  | \$3,648.47                       | \$4,788.62                       |  |
| Senior Process Engineer   | \$4,144.15                       | \$5,439.20                       |  |
| Storekeeper I   | \$2,853.67                       | \$3,468.66                       |  |
| Storekeeper II  | \$2,996.34                       | \$3,642.08                       |  |
| Technical Training Program Manager                                | \$3,625.89                       | \$4,758.98                       |  |
| Utility Worker  | \$2,190.65                       | \$2,662.75                       |  |

**Board of Directors:** Directors meet or serve in their official capacity 3-12 times per month with a maximum of six paid meetings/month at a rate of \$212.10 per meeting and are paid for a maximum of one meeting per day.

Approved by: \_\_\_\_\_\_\_ Quandle

Date: 6/12/17

<sup>\*</sup> Pay rates will no longer be used after December 30, 2014.

# CONSIDER A RESOLUTION TO ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8166 - CEDAR TOWNHOMES, LOCATED AT THE NORTHEAST CORNER OF CEDAR BOULEVARD AND MOWRY SCHOOL ROAD IN THE CITY OF NEWARK

This item was reviewed by the Legal/Community Affairs Committee. Technical Services Manager Ghossain stated CDCG 3 HOV LP will construct 85 townhome units for Tract 8166 in the City of Newark. Sanitary sewer service to the residential development will be provided by new 8-inch mains in the development's private roadways. CDCG 3 HOV LP constructed the new sewer mains and granted the District a sanitary sewer easement that provides for access, maintenance, and service of the new mains in the private roadways of the development. Staff recommended the Board consider a resolution to accept a sanitary sewer easement for Tract 8166 – Cedar Townhomes, located at the northeast corner of Cedar Boulevard and Mowry School Road in the City of Newark.

It was moved by Secretary Lathi, seconded by Director Fernandez, to Adopt Resolution No. 2811 Accepting a Sanitary Sewer Easement for Tract 8166 – Cedar Townhomes, Located at the Northeast Corner of Cedar Boulevard and Mowry School Road in the City of Newark, California. Motion carried with the following vote:

AYES: Fernandez, Kite, Lathi, Toy

NOES: None ABSENT: Handley ABSTAIN: None

####

### **RESOLUTION NO. 2811**

# ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8166 – CEDAR TOWNHOMES, LOCATED AT THE NORTHEAST CORNER OF CEDAR BOULEVARD AND MOWRY SCHOOL ROAD IN THE CITY OF NEWARK, CALIFORNIA

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby accepts the Grant of Easement from CDCG 3 HOV LP, executed on May 20, 2015, as described in the Grant of Easement for Sanitary Sewer Purposes and by attached Exhibit A and Exhibit B.

BE IT FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

On motion duly made and seconded, this resolution was adopted by the following vote on May 22, 2017:

AYES:

Fernandez, Kite, Lathi, Toy

NOES:

None

ABSENT:

Handley

ABSTAIN:

None

TOM HANDLEY

President, Board of Directors Union Sanitary District

Attest:

ANJALI LATHI

Secretary, Board of Directors

**Union Sanitary District** 

# EXHIBIT A LEGAL DESCRIPTION

# SANITARY SEWER EASEMENT CONVEYED TO UNION SANITARY DISTRICT

# TRACT 8166 NEWARK, CALIFORNIA

ALL THAT REAL PROPERTY SITUATE IN THE INCORPORATED TERRITORY OF THE CITY OF NEWARK, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING ALL OF PARCELS B, C, D, E, F, G, H, I, J AND M, LABELED AS SSE - SANITARY SEWER EASEMENT, OF TRACT 8166 FILED IN BOOK 33! OF MAPS AT PAGES 75-100, ALAMEDA COUNTY RECORDS AND SHOWN ON EXHIBIT B - PLAT MAP OF SANITARY SEWER EASEMENT GRANTED TO UNION SANITARY DISTRICT.

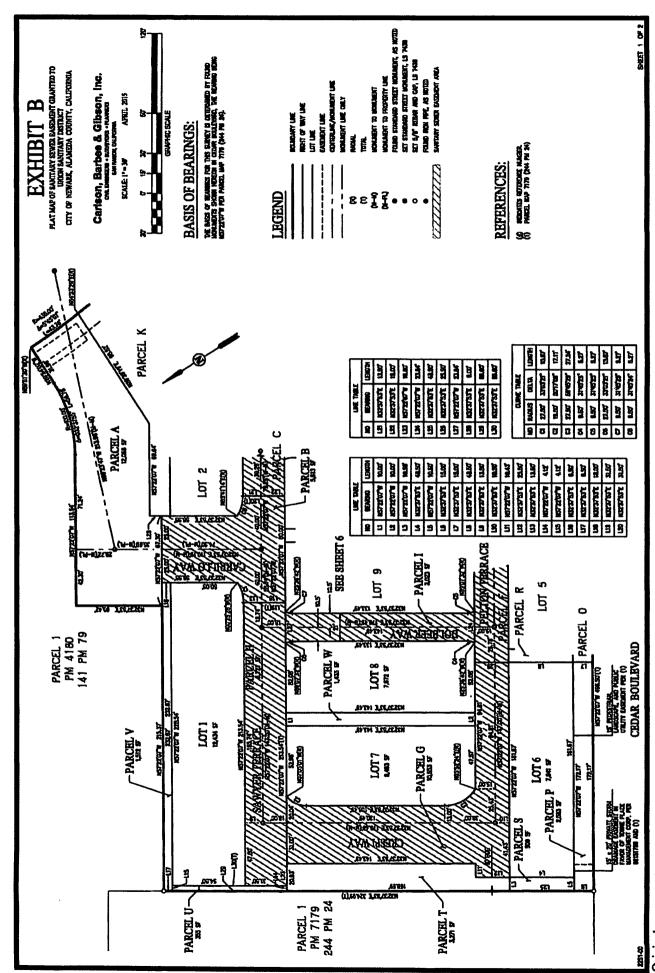
CONTAINING 51,790 SQUARE FEET OF LAND, MORE OR LESS.

ATTACHED HERETO IS A PLAT TO ACCOMPANY LEGAL DESCRIPTION, AND BY THIS REFERENCE MADE A PART HEREOF.

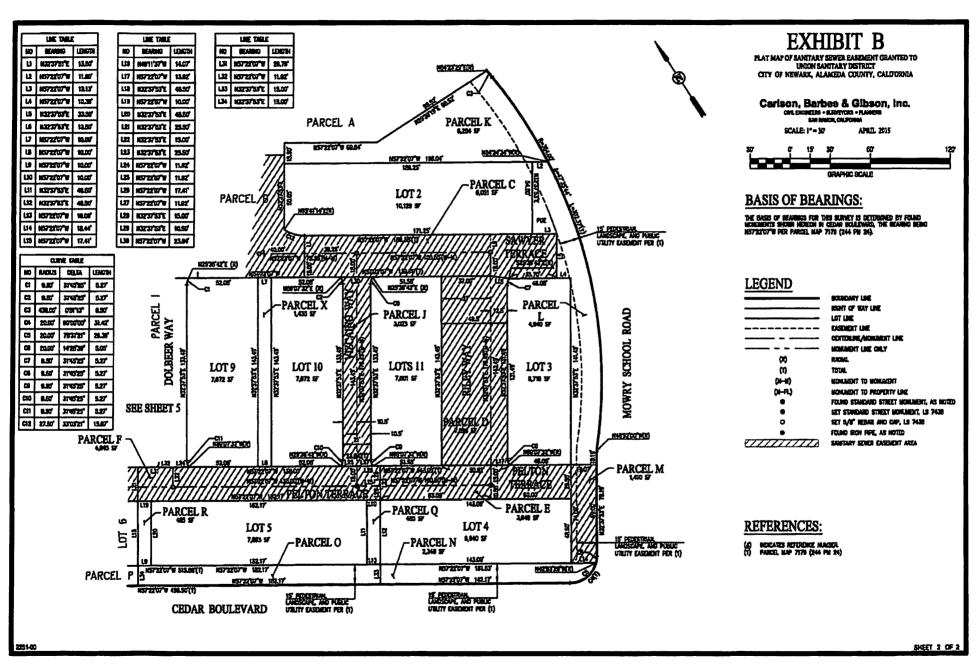
END OF DESCRIPTION

MARK H. WEHBER, P.L.S.

L.S. NO. 7960



Original map may be found at USD, 5072 Benson Road, Union City, CA 94587



# CONSIDER A RESOLUTION TO ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8193 – SAN MARINO, LOCATED ALONG FREMONT BOULEVARD WEST OF FERRY LANE IN THE CITY OF FREMONT

This item was reviewed by the Legal/Community Affairs Committee. Technical Services Manager Ghossain stated Van Daele Development of Northern California, Inc. will construct 18 townhome units for Tract 8193 in the City of Fremont. Sanitary sewer service to the residential development will be provided by new 8-inch sewer mains in the development's private roadways connected to an existing main in Fremont Boulevard. Val Daele Development of Northern California, Inc. has constructed the new sewer mains and granted the District a sanitary sewer easement that provides for access, maintenance, and service of the new mains in the private roadways of the development. Staff recommended the Board consider a resolution to accept a sanitary sewer easement for Tract 8193 – San Marino, located along Fremont Boulevard west of Ferry Lane in the City of Fremont.

It was moved by Director Fernandez, seconded by Director Toy, to Adopt Resolution No. 2812 Accepting a Sanitary Sewer Easement for Tract 8193 – San Marino, Located along Fremont Boulevard West of Ferry Lane in the City of Fremont, California. Motion carried with the following vote:

AYES: Fernandez, Kite, Lathi, Toy

NOES: None ABSENT: Handley ABSTAIN: None

####

# **RESOLUTION NO. 2812**

# ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8193 – SAN MARINO, LOCATED ALONG FREMONT BOULEVARD WEST OF FERRY LANE IN THE CITY OF FREMONT, CALIFORNIA

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby accepts the Grant of Easement from VAN DAELE DEVELOPMENT OF NORTHERN CALIFORNIA, INC., executed on November 6, 2015, as described in the Grant of Easement for Sanitary Sewer Purposes and by attached Exhibit A and Exhibit B.

BE IT FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

On motion duly made and seconded, this resolution was adopted by the following vote on May 22, 2017:

AYES:

Fernandez, Kite, Lathi, Toy

NOFS:

None

ABSENT:

Handley

ABSTAIN:

None

TOM HANDLEY

President, Board of Directors Union Sanitary District

Attest:

**ANJALI LATHI** 

Secretary, Board of Directors

**Union Sanitary District** 

SEPTEMBER 18, 2015 JOB NO.: 2427-000

# EXHIBIT A LEGAL DESCRIPTION SANITARY SEWER EASEMENT CONVEYED TO UNION SANITARY DISTRICT TRACT 8193 FREMONT, CALIFORNIA

ALL THAT REAL PROPERTY SITUATE IN THE INCORPORATED TERRITORY OF THE CITY OF FREMONT, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING ALL OF PARCEL D OF TRACT 8193, RECORDED JAN. 22, 2016 FILED IN BOOK 357 OF MAPS, AT PAGE 68-73, ALAMEDA COUNTY RECORDS AND SHOWN ON EXHIBIT B - PLAT MAP OF SANITARY SEWER EASEMENT GRANTED TO UNION SANITARY DISTRICT.

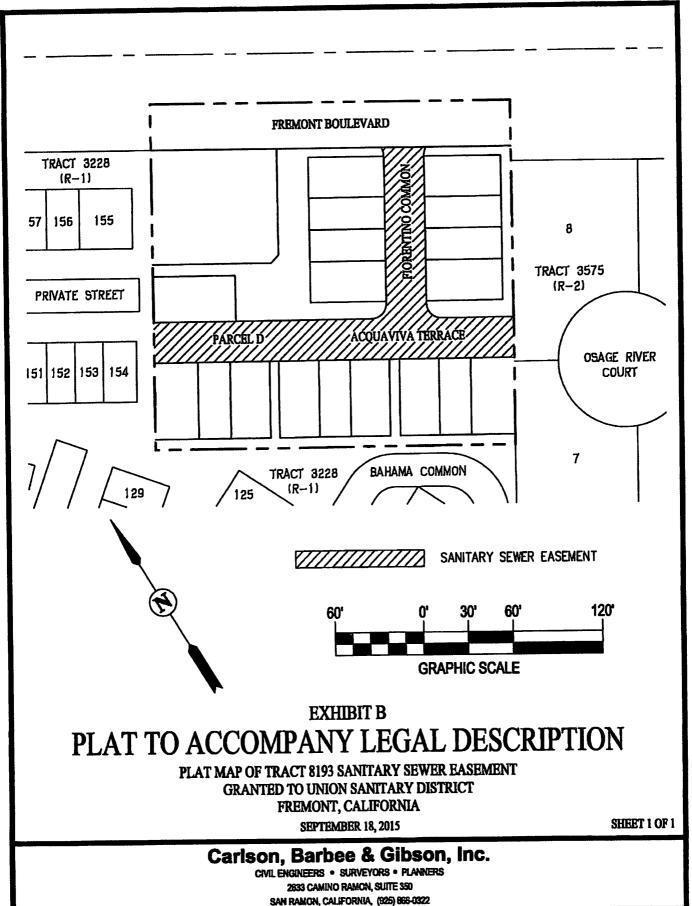
CONTAINING 9,660 SQUARE FEET OF LAND, MORE OR LESS.

#### END OF DESCRIPTION

No. 7960 \*

MARK H. WEHBER, P.L.S.

L.S. NO. 7960



# CONSIDER A RESOLUTION TO ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8212 - CLASSICS AT RUSCHIN, LOCATED ALONG RUSCHIN DRIVE BETWEEN ROSEWOOD DRIVE AND MCDONALD AVENUE IN THE CITY OF NEWARK

This item was reviewed by the Legal/Community Affairs Committee. Technical Services Manager Ghossain stated Classic 36120 Ruschin LP, will construct 77 single family residential units for Tract 8212 in the City of Newark. Sanitary sewer service to the development will be provided by new 8-inch mains in the development's private roadways that will be connected to an existing 8-inch main in Ruschin Drive. Classic 36120 Ruschin LP has constructed the new mains and granted the District a sanitary sewer easement that provides for access, maintenance, and service of the new sewer mains in the private roadways of the development. Staff recommended the Board consider a resolution to accept a sanitary sewer easement for Tract 8212 – Classics at Ruschin, located along Ruschin Drive between Rosewood Drive and McDonald Avenue in the City of Newark.

It was moved by Director Toy, seconded by Director Fernandez, to Adopt Resolution No. 2813 Accepting a Sanitary Sewer Easement for Tract 8212 – Classics at Ruschin, Located along Ruschin Drive Between Rosewood Drive and McDonald Avenue in the City of Newark, California. Motion carried with the following vote:

AYES:

Fernandez, Kite, Lathi, Toy

NOES:

None

ABSENT:

Handley

ABSTAIN: None

####

## **RESOLUTION NO. 2813**

# ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8212 – CLASSICS AT RUSCHIN, LOCATED ALONG RUSCHIN DRIVE BETWEEN ROSEWOOD DRIVE AND MCDONALD AVENUE IN THE CITY OF NEWARK, CALIFORNIA

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby accepts the Grant of Easement from CLASSIC 36120 RUSCHIN LP, executed on March 10, 2016, as described in the Grant of Easement for Sanitary Sewer Purposes and by attached Exhibit A and Exhibit B.

BE IT FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

On motion duly made and seconded, this resolution was adopted by the following vote on May 22, 2017:

AYES:

Fernandez, Kite, Lathi, Toy

NOES:

None

ABSENT:

Handley

ABSTAIN:

None

TOM HANDLEY

President, Board of Directors Union Sanitary District

Attest:

ANJALI LATHI

Secretary, Board of Directors

**Union Sanitary District** 

#### **EXHIBIT A**

#### **LEGAL DESCIPTION**

#### SANITARY SEWER EASEMENT CONVEYED TO UNION SANITARY DISTRICT

#### **TRACT 8212**

### **NEWARK, CALIFORNIA**

ALL THAT REAL PROPERTY SITUATE IN THE INCORPORATED TERRITORY OF THE CITY OF NEWARK, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING A PORTION OF PARCEL A, LABELED AS SSE – SANITARY SEWER EASEMENT, OF TRACT 8212 FILED IN BOOK 339 OF MAPS AT PAGES 1-9, ALAMEDA COUNTY RECORDS AND SHOWN ON EXHIBIT B – PLAT MAP OF SANITARY SEWER EASEMENT GRANTED TO UNION SANITARY DISTRICT,

CONTAINING 109,545 SQUARE FEET OF LAND, MORE OR LESS.

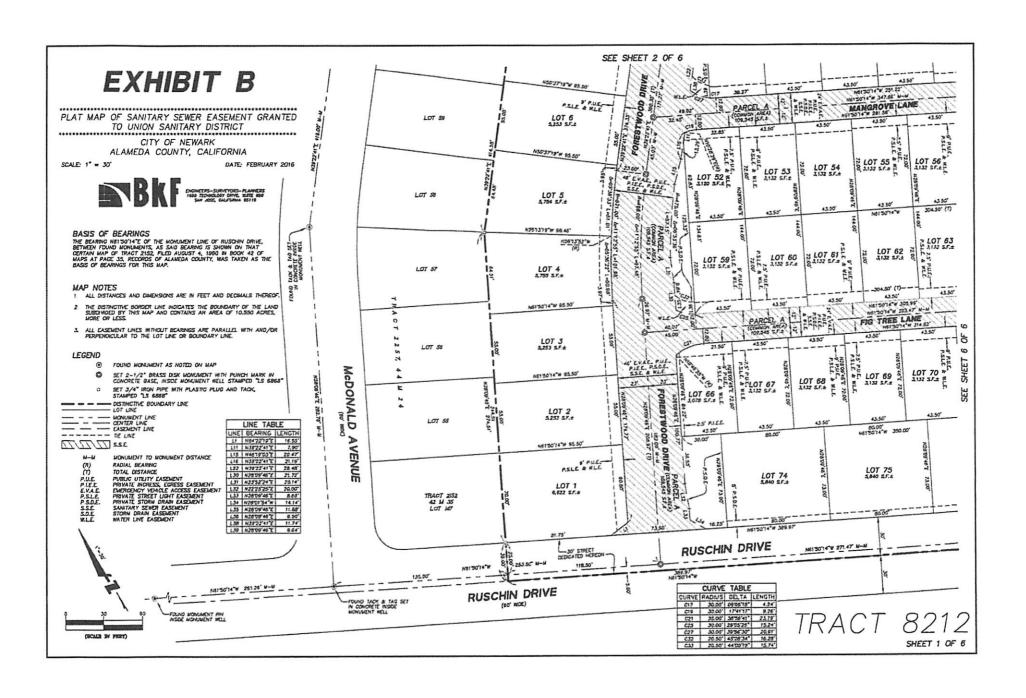
ATTACHED HERETO IS A PLAT TO ACCOMANY LEGAL DESCRIPTION, AND BY THIS REFENCE MADE A PART HEREOF.

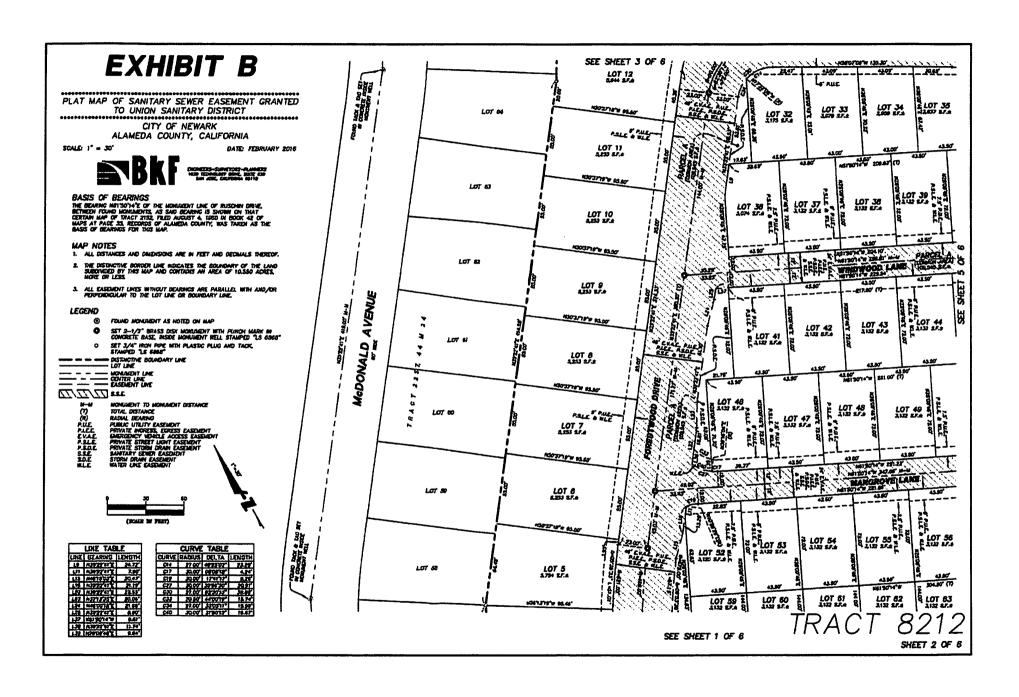
THIS DESCRIPTION WAS PREPARED BY ME OR UNDER MY DIRECTION.

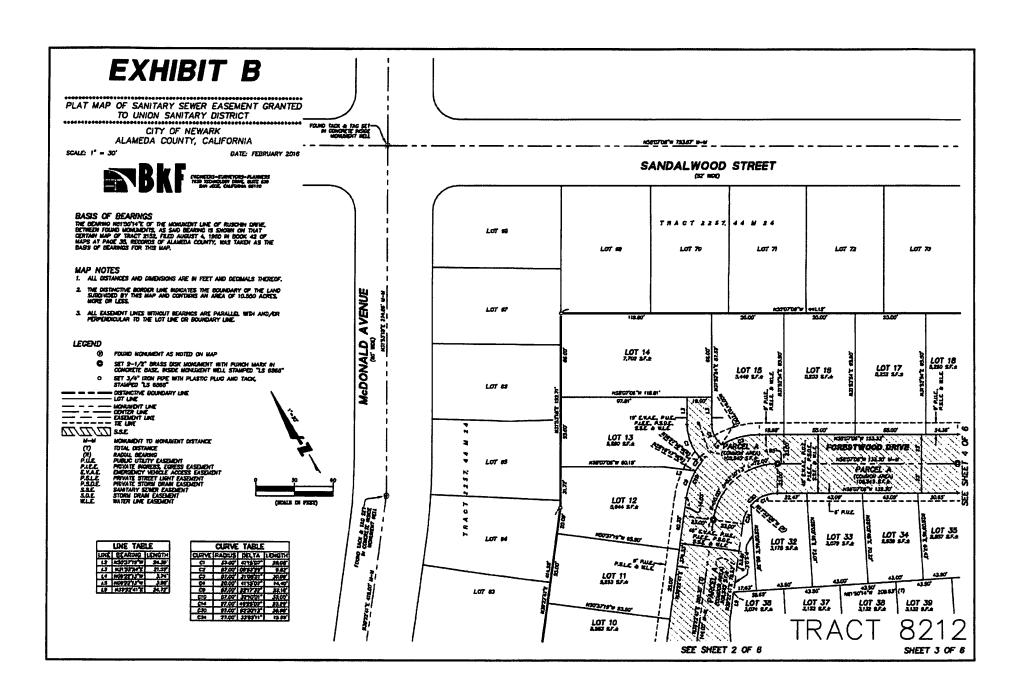
BY: DAVIS THRESH
P.L.S. No. 6868

DATED: 3.10.2016

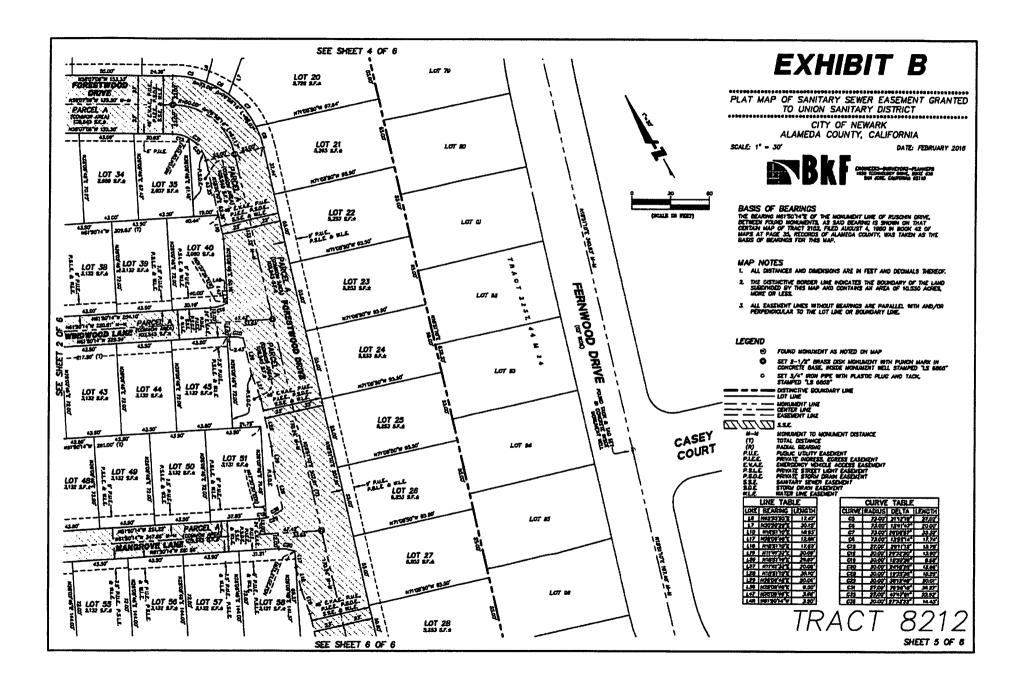


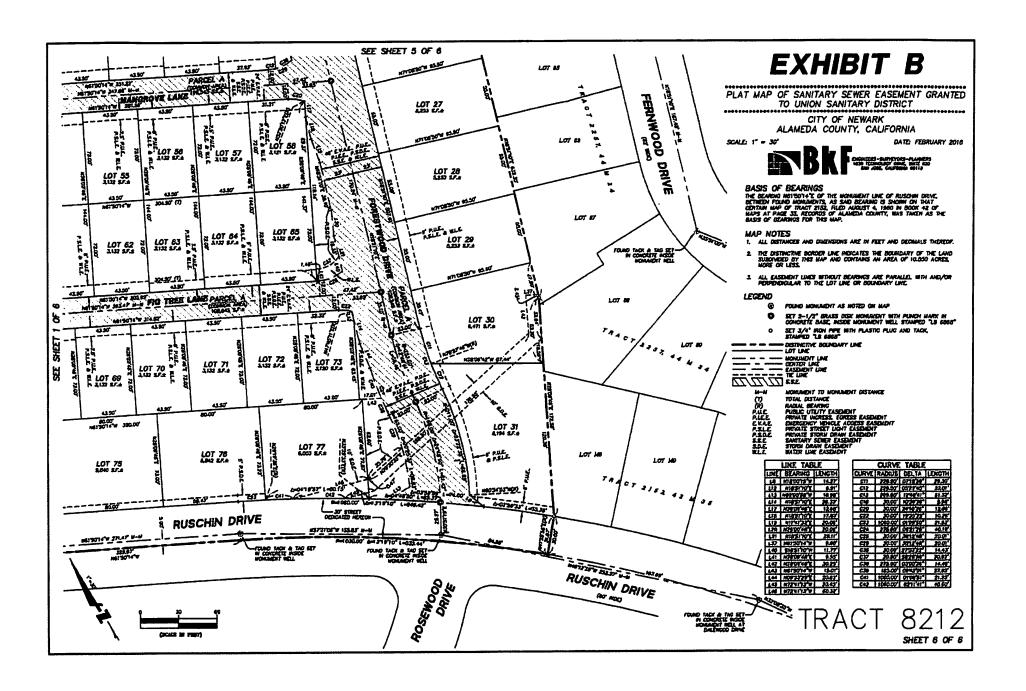






#### EXHIBIT B PLAT MAP OF SANITARY SEWER EASEMENT GRANTED TO UNION SANITARY DISTRICT POUND TADY & TAR EST-IN CONCRETE MEDIE MEDICARYT MELL CITY OF NEWARK ALAMEDA COUNTY, CALIFORNIA \*08'07'06'W 773.67' W-W SCALE: 1" - 30" DATE: FEBRUARY 2016 SANDALWOOD STREET BKF THEFE BASIS OF BEARINGS THE BEARD INSTRUCTOR THE MONAMOUT USE OF RESOUND DRIVE, BETWEED FOUND MONAMOUTS, AS SAUD BEARDING IS SHOWN ON THAT CERTAIN MAP OF TRACE ISES, FEED AUGUST 4, 1960 IN BOOK 42 OF MAPS AT PAGE ISE RECORDS OF MANERA COUNTY, WAS TAKEN AS THE BASS OF BEARDING FOR THE MAP. TRACT 2257, 44 M 24 LOT TZ במ זמן LOT N LOT 76 LOT TO LOT 77 MAP NOTES 1. ALL DISTANCES AND DIMENSIONS ARE IN FEET AND DECDUALS THEREOF. 2. THE DISTRICTIVE BOTTOET LINE MOTCATES THE BOUNDARY OF THE LAND ELECTRODES BY THIS MAP AND CONTAINS AN AREA OF TOLESO ACRES, MORE ON LESS. 3. ALL EASTMENT LINES WITHOUT BEARINGS ARE PARALLEL WITH AND/OR PERPENDICULAR TO THE LOT LINE OR SOLKDARY LINE. LEGEND LOT 70 FOUND MONUNENT AS NOTED ON MAP SET 2-1/2" BRASS DISK MONUMENT WITH PUNCH MARK IN CONCRETE BASE, INSIDE MONUMENT WELL STAMPED "LS 6606" LOT 19 LOT 17 1 LOT 18 LOT 16 SET 3/4" IRON PIPE WITH PLASTIC PLUG AND TACK. STAMPED "LS 6063" -- DISTINCTIVE BOUNDARY UNE --- MOMEMBIT UNE CENTER UNE --- EASTMENT UNE LOT TO MONUMENT TO MONUMENT DISTANCE M-M HONARDIT TO MOMENT OSTANCE TOTAL OSTANCE ARRAL GEARNO PARILO UTILITY EASEMENT PARILO UTILITY EASEMENT DERRESHOT MONES, EXCESS EASEMENT DERRESHOT MONES, EXCESS EASEMENT DERRESHOT MONES EASEMENT EAVILARY STRUE MONES EASEMENT WATER LINE EASEMENT WATER LINE EASEMENT (T) PLEE EVAE PSLE PSLE 3 PORSETWOOD DRIVE FERNWOOD PARCEL A MS80706 W 139.50". 118113 LOT 21 Le sue LINE TABLE CURVE TABLE LIGHT STARTING LENGTH 14 MASSES TO 13.47 LT MASSES DURVE RADIUS DD. TA LENGTH-(6 31.00 PT.2710 \$2.07 (8 72.00 (\$111.07 \$1.00 LOT 34 LOT 33 LOT 35 GB 27.00' 29115' U.75' CB 27.00' 789618' 34.27' LOT 22 LOT II M813071678 308AF (T) 410 LOT 40 WALLS AND LOT 38 TRACT 8212 SEE SHEET 5 OF 8 SHEET 4 OF 8





### INFORMATION ITEMS:

# <u>Informational Update on the Force Main Relocation at the Torian Property</u> Development in Newark

This item was removed from consideration.

# **Check Register**

All questions were answered to the Board's satisfaction.

# **COMMITTEE MEETING REPORTS:**

The Budget & Finance Committee, Personnel, and Legal/Community Affairs Committees met.

# **GENERAL MANAGER'S REPORT:**

General Manager Eldredge reported the following:

General Manager Eldredge will be out of the office through June 6, 2017.

# OTHER BUSINESS

Director Fernandez stated he attended the annual Southern Alameda County Geographic Information System Authority meeting on May 18, 2017.

Vice President Kite asked if it would be possible to schedule a special meeting with availability of four of the five Boardmembers. District Counsel Murphy stated a quorum would be necessary to conduct a Board workshop or closed session. The Board agreed by consensus to discuss the process for scheduling Board workshops and closed sessions at a future meeting.

### ADJOURNMENT:

The meeting was adjourned at 8:10 p.m. to the next Regular Board Meeting in the Boardroom on Monday, June 12, 2017, at 7:00 p.m.

SUBMITTED: ATTEST:

REGINAMCEVOY ANJALI LATHI
BOARD CLERK SECRETARY

APPROVED:

TOM HANDLEY PRESIDENT

Adopted this 12th day of June, 2017