MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF UNION SANITARY DISTRICT October 10, 2016

CALL TO ORDER

Vice President Kite called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

- PRESENT: Pat Kite, Vice President Anjali Lathi, Secretary Manny Fernandez, Director Jennifer Toy, Director (arrived at 7:03 p.m.)
- ABSENT: Tom Handley, President
- STAFF: Paul Eldredge, General Manager Karen Murphy, District Counsel Sami Ghossain, Technical Services Manager James Schofield, Collection Services Manager Armando Lopez, Treatment and Disposal Services Manager Pamela Arends-King, Business Services Manager/CFO Robert Simonich, Fabrication, Maintenance, and Construction Manager Regina McEvoy, Assistant to the General Manager/Board Secretary
- VISITOR: Ratinesh Prasad, Graduate Student at California State University East Bay

APPROVAL OF THE MINUTES OF THE MEETING OF SEPTEMBER 26, 2016

It was moved by Secretary Lathi, seconded by Director Fernandez, to approve the Minutes of the Meeting of September 26, 2016. Motion carried with the following vote:

AYES:Fernandez, Kite, LathiNOES:NoneABSENT:Handley, ToyABSTAIN:None

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF OCTOBER 3, 2016

It was moved by Director Fernandez, seconded by Secretary Lathi, to approve the Minutes of the Special Meeting of October 3, 2016. Motion carried with the following vote:

AYES:Fernandez, Kite, LathiNOES:NoneABSENT:Handley, ToyABSTAIN:None

WRITTEN COMMUNICATIONS

There were no written communications.

ORAL COMMUNICATIONS

There were no oral communications.

PARTICIPATIVE/TEAM BASED MANAGEMENT PRESENTATION

Ratinesh Prasad, Graduate Student at California State University East Bay, provided a presentation regarding the team based culture at Union Sanitary District.

CONSIDER A MOTION TO CANCEL THE NOVEMBER 28, 2016 AND DECEMBER 26, 2016 BOARD OF DIRECTORS MEETINGS

Assistant to the General Manager/Board Secretary McEvoy stated the second regularly scheduled Board meeting in November falls on the Monday following the Thanksgiving holiday. District offices will be closed Thanksgiving Day and the day after, leaving a three day week that would make producing the packet and scheduling committee meetings difficult. The second regularly scheduled Board meeting in December falls on the day the District will be closed in observance of the Christmas holiday, and the Board has canceled the second meeting in December in the past. Staff recommended the Board consider canceling the meetings scheduled for November 28, 2016 and December 26, 2016.

It was moved by Director Toy, seconded by Secretary Lathi, to Cancel the November 28, 2016 and December 26, 2016 Board of Directors Meetings. Motion carried with the following vote:

AYES:Fernandez, Kite, Lathi, ToyNOES:NoneABSENT:HandleyABSTAIN:None

REVIEW AND CONSIDER APPROVAL OF POLICY NO. 2000, ACCOUNTING STANDARDS

Business Services Manager/CFO Arends-King stated Policy No. 2000, Accounting Standards, is reviewed every three years. Staff proposed minor edits to the Policy which provided clarification and updated information. Staff recommended the Board approve Policy No. 2000, Accounting Standards.

It was moved by Director Toy, seconded by Secretary Lathi, to Approve Policy No. 2000, Accounting Standards. Motion carried with the following vote:

AYES:Fernandez, Kite, Lathi, ToyNOES:NoneABSENT:HandleyABSTAIN:None

CONSIDER A RESOLUTION TO ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8162 – PARASOL, LOCATED ON FREMONT BOULEVARD NORTH OF DECOTO ROAD IN THE CITY OF FREMONT

Technical Services Manager Ghossain stated TRI Pointe Homes, Inc. will construct 38 multifamily residential units for Tract 8162 in the City of Fremont. Sanitary sewer service to the residential development will be provided by a new 8-inch main constructed by TRI Pointe Homes, Inc. in private streets. TRI Point Homes, Inc. has granted the District a sanitary sewer easement that provides for access, maintenance, and service of the new sewer main. Staff recommended the Board adopt a resolution to accept a sanitary sewer easement for Tract 8162 – Parasol, located on Fremont Boulevard north of Decoto Road in the City of Fremont. It was moved by Secretary Lathi, seconded by Director Fernandez, to Adopt Resolution 2790, Accepting a Sanitary Sewer Easement for Tract 8162 – Parasol, Located on Fremont Boulevard North of Decoto Road in the City of Fremont, California. Motion carried with the following vote:

AYES:Fernandez, Kite, Lathi, ToyNOES:NoneABSENT:HandleyABSTAIN:None

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RESOLUTION NO. 2790

ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8162 – PARASOL LOCATED ON FREMONT BOULEVARD NORTH OF DECOTO ROAD IN THE CITY OF FREMONT, CALIFORNIA

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby accepts the Grant of Easement from TRI Pointe Homes, Inc., executed on September 14, 2015, as described in the Grant of Easement for Sanitary Sewer Purposes and by attached Exhibit A and Exhibit B.

FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

On motion duly made and seconded, this resolution was adopted by the following vote on October 10, 2016:

AYES: Fernandez, Kite, Lathi, Toy

NOES: None

ABSENT: Handley

ABSTAIN: None

TOM HANDLEY President, Board of Directors Union Sanitary District

Attest:

ANJALI LATHI Secretary, Board of Directors Union Sanitary District

GRANT OF EASEMENT

FOR SANITARY SEWER PURPOSES

THIS INDENTURE, made this <u>14</u> day of <u>September 2015</u>, by and between TriPointe Homes, Inc., the Party/Parties of the First Part, and Union Sanitary District, the Party/Parties of the Second Part,

WITNESSETH:

That said Party/Parties of the First Part does hereby grant to the Party of the Second Part and to its successors and assigns forever, for the use and purposes herein stated, the rights of way and easements hereinafter described, located in the City of Fremont, County of Alameda, State of California:

See Exhibit "A" and Exhibit "B"

together with the right and privilege of constructing, reconstructing, cleaning, repairing and maintaining at any time, a sanitary sewer and appurtenances along, upon, over, in, through and across the above described property; together with free ingress and egress to and for the said Party of the Second Part, its successors and assigns, its agents and employees, workmen, contractors, equipment, vehicles and tools, along, upon, over, in, through and across said right of way; together with the right of access by its successors and assigns, its agents and employees, workmen, contractors, equipment, vehicles and tools to said right of way from the nearest public street, over and across the adjoining property, if such there be; otherwise by such route or routes across said adjoining property as shall occasion the least practicable damage and inconvenience to the Party of the First Part, for constructing, cleaning, repairing and maintaining said sanitary sewer and appurtenances; together with free ingress and egress over the land immediately adjoining for maintenance, repair and replacement as well as the initial construction of said sewer.

IN WITNESS WHEREOF the said Party/Parties of the First Part have executed this indenture the day and year first above written.

Signature By: (Brian O. Barry, Vice President) **Party/Parties of the First Part** Tripointe Homes, Inc.

(Notarize)

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of Cal County of	ifornia Contra Costa)		
On	September 14, 2015 Date	before me,	Tiffany Grubbs, Notary Public Name and Title of Officer	_ ,
personally appeared		Brian O. Barry Name of Signer		_ ,

who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature:

Signature of Notary Public

Place Notary Seal Above

EXHIBIT A LEGAL DESCRIPTION SANITARY SEWER EASEMENT CONVEYED TO UNION SANITARY DISTRICT TRACT 8162 FREMONT, CALIFORNIA

ALL THAT REAL PROPERTY SITUATE IN THE INCORPORATED TERRITORY OF THE CITY OF FREMONT, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING ALL OF PARCELS A, I, J, K, AND L AND A PORTION OF LOT 1, LABELED AS PUE - PUBLIC UTILITY EASEMENT, OF TRACT 8162, RECORDED SEPTEMBER 17, 2015 AND FILED IN BOOK 335 OF MAPS AT PAGES 1-6, ALAMEDA COUNTY RECORDS AND SHOWN ON EXHIBIT B - PLAT MAP OF SANITARY SEWER EASEMENT GRANTED TO UNION SANITARY DISTRICT.

CONTAINING 26,174 SOUARE FEET OF LAND, MORE OR LESS.

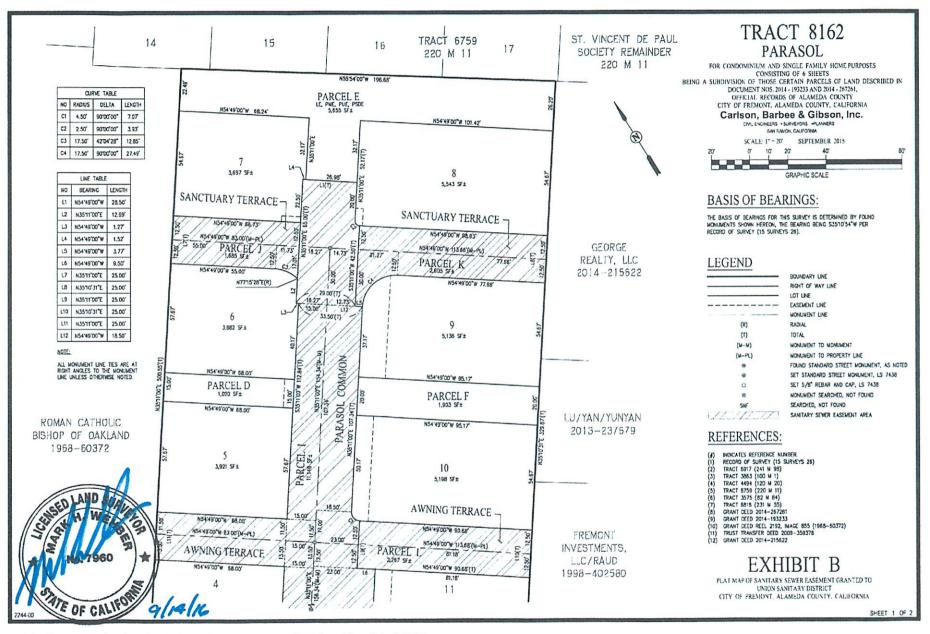
ATTACHED HERETO IS A PLAT TO ACCOMPANY LEGAL DESCRIPTION, AND BY THIS REFERENCE MADE A PART HEREOF.

END OF DESCRIPTION

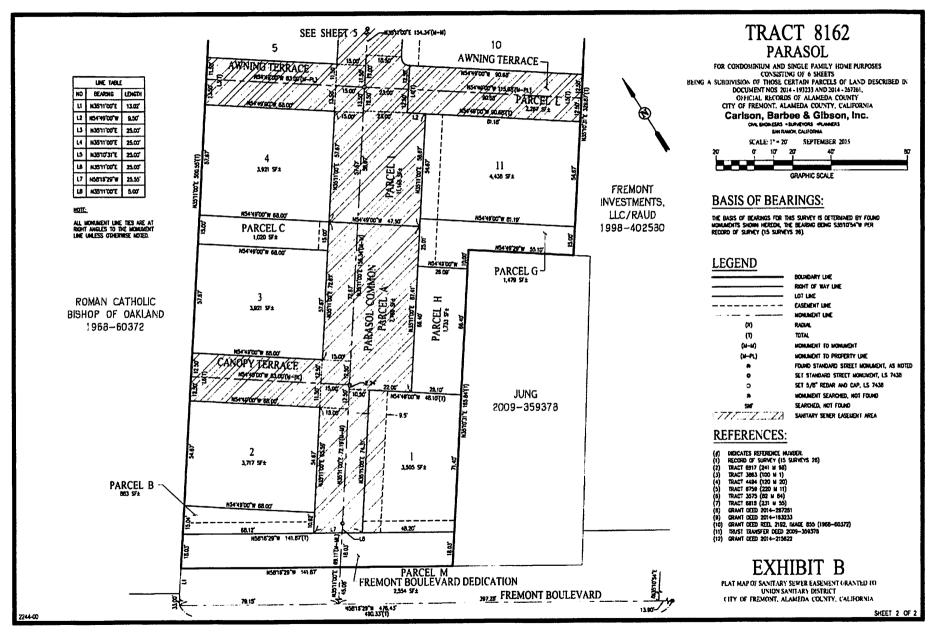
9/22/16

MARK H. WEHBER, P.L.S. L.S. NO. 7960





Original map may be found at USD, 5072 Benson Road, Union City, CA 94587



Original map may be found at USD, 5072 Benson Road, Union City, CA 94587

<u>CONSIDER A RESOLUTION TO ACCEPT A SANITARY SEWER EASEMENT FOR TRACT</u> 8182 – TALAMORE, LOCATED ON PERALTA BOULEVARD SOUTH OF DUSTERBERRY WAY IN THE CITY OF FREMONT

Technical Services Manager Ghossain stated Warmington Talamore Associates LLC will construct 16 detached single-family residential units for Tract 8182 in the City of Fremont. Sanitary sewer service to the residential development will be provided by a new 8-inch main constructed by Warmington Talamore Associates LLC in private streets. Warmington Talamore Associates LLC has granted the District a sanitary sewer easement that provides for access, maintenance, and service of the new sewer main. Staff recommended the Board adopt a resolution to accept a sanitary sewer easement for Tract 8182 – Talamore, located on Peralta Boulevard south of Dusterberry Way in the City of Fremont.

It was moved by Secretary Lathi, seconded by Director Toy, to Adopt Resolution No. 2791, Accepting a Sanitary Sewer Easement for Tract 8182 – Talamore, Located on Peralta Boulevard in the City of Fremont, California. Motion carried with the following vote:

AYES:Fernandez, Kite, Lathi, ToyNOES:NoneABSENT:HandleyABSTAIN:None

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RESOLUTION NO. 2791

ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8182 – TALAMORE LOCATED ON PERALTA BOULEVARD IN THE CITY OF FREMONT, CALIFORNIA

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby accepts the Grant of Easement from Warmington Talamore Associates LLC, executed on April 7, 2015, as described in the Grant of Easement for Sanitary Sewer Purposes and by attached Exhibit A and Exhibit B.

FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

On motion duly made and seconded, this resolution was adopted by the following vote on October 10, 2016:

AYES: Fernandez, Kite, Lathi, Toy

NOES: None

ABSENT: Handley

ABSTAIN: None

TOM HANDLEY President, Board of Directors Union Sanitary District

Attest:

ANJALI LATHI Secretary, Board of Directors Union Sanitary District

A notary public or other officer completing this certificate
verifies only the identity of the individual who signed the
document to which this certificate is attached, and not the
truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA COUNTY OF Contra Costa , 2015 before me, Robin L. Neizman Notary (here insert name and title of the officer) on April Public personally appeared James Jay Deckard

who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her authorized capacity, and that by his/her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Name (typed or printed), Notary Public in KObn L Net 2man and for said County and State



(Seal)

EXHIBIT "A"

LEGAL DESCRIPTION SANITARY SEWER EASEMENT

REAL PROPERTY SITUATED IN THE CITY OF FREMONT, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

PARCEL A AND PARCEL B AS SHOWN ON THE FINAL MAP ENTITLED "FINAL MAP OF TRACT 8182 – TALAMORE", RECORDED July 29 , 2015, IN BOOK 333 OF MAPS, AT PAGE 35-38 IN THE OFFICE OF THE COUNTY RECORDER OF ALAMEDA COUNTY, THE METES AND BOUNDS OF SAID PARCELS ARE DESCRIBED AS FOLLOWS:

PARCEL A

BEGINNING AT THE NORTHWEST CORNER OF PARCEL A AS SHOWN ON SAID FINAL MAP, SAID POINT ALSO BEING THE NORTHEAST CORNER OF LOT 5 ON SAID MAP, THENCE ALONG THE BOUNDARY OF PARCEL A THE FOLLOWING 6 COURSES:

- 1) SOUTH 57° 05' 00" EAST, 23.00 FEET;
- 2) THENCE SOUTH 32° 55' 00" WEST, 132.65 FEET;
- 3) THENCE ALONG THE ARC OF A TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 15.50 FEET, THROUGH A CENTRAL ANGLE OF 90° 00' 00", AN ARC DISTANCE OF 24.35 FEET;
- 4) THENCE NORTH 57° 05' 00" WEST, 54.00 FEET;
- 5) THENCE ALONG THE ARC OF A NON-TANGENT CURVE, CONCAVE TO THE NORTH, A RADIAL LINE TO WHICH BEARS SOUTH 32° 55' 00" WEST, THROUGH A CENTRAL ANGLE OF 90° 00' 00", AN ARC DISTANCE OF 24.35 FEET;
- 6) THENCE NORTH 32° 55' 00" EAST, 132.65 FEET TO THE POINT OF BEGINNING.

PARCEL A CONTAINS AN AREA OF 3,510 SQUARE FEET, MORE OR LESS

PARCEL B

BEGINNING ON THE EASTERLY RIGHT OF WAY LINE OF PERALTA BOULEVARD AT THE NORTHWEST CORNER OF PARCEL B AS SHOWN ON SAID FINAL MAP; THENCE ALONG THE BOUNDARY OF SAID PARCEL B THE FOLOWING 19 COURSES;

- ALONG THE ARC OF A NON-TANGENT CURVE, CONCAVE TO THE NORTHWEST, A RADAL LINE TO WHICH BEARS SOUTH 55° 41' 26" EAST, HAVING A RADIUS OF 15.50 FEET, THROUGH A CENTRAL ANGLE OF 22° 46' 26", AN ARC DISTANCE OF 6.16 FEET;
- 2) THENCE SOUTH 57° 05' 00" EAST, 144.00 FEET;
- 3) THENCE NORTH 32° 55' 00" EAST, 36.60 FEET;
- 4) THENCE SOUTH 57° 47' 30" EAST, 73.69 FEET;
- 5) THENCE SOUTH 32° 55' 00" WEST, 14.49 FEET;
- 6) THENCE NORTH 57° 05' 00" WEST, 3.50 FEET;

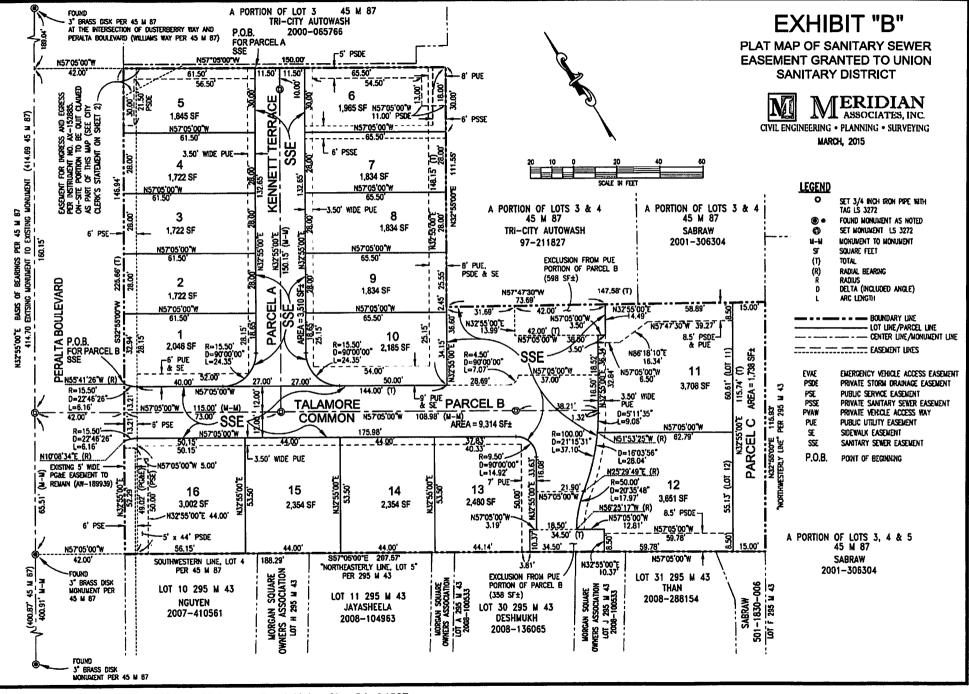
- 7) THENCE SOUTH 32° 55' 00" WEST, 36.34 FEET;
- 8) THENCE ALONG THE ARC OF A TANGENT CURVE TO THE RIGHT, HAVING A RADIUS OF 100.00 FEET, THROUGH A CENTRAL ANGLE OF 21° 15' 31", AN ARC DISTANCE OF 37.10 FEET TO A POINT OF REVERSE CURVATURE;
- 9) THENCE ALONG THE ARC OF A TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 50.00 FEET, THROUGH A CENTRAL ANGLE OF 20° 35' 48", AN ARC DISTANCE OF 17.97 FEET;
- 10) THENCE SOUTH 57° 05' 00" EAST, 12.81 FEET;
- 11) THENCE SOUTH 32° 55' 00" WEST, 10.37 FEET;
- 12) THENCE NORTH 57° 05' 00" WEST, 34.50 FEET;
- 13) THENCE NORTH 32° 55' 00" EAST, 10.37 FEET;
- 14) THENCE SOUTH 57° 05' 00" EAST, 3.19 FEET;
- 15) THENCE NORTH 32° 55' 00" EAST, 33.63 FEET;
- 16) THENCE ALONG THE ARC OF A TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 9.50 FEET, THROUGH A CENTRAL ANGLE OF 90° 00' 00", AN ARC DISTANCE OF 14.92 FEET;
- 17) THENCE NORTH 57° 05' 00" WEST, 175.98 FEET;
- 18) THENCE ALONG THE ARC OF A TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 15.50 FEET, THROUGH A CENTRAL ANGLE OF 22° 46' 26", AN ARC DISTANCE OF 6.16 FEET TO THE EASTERLY RIGHT OF WAY LINE OF PERALTA BOULEVARD;
- 19) THENCE ALONG SAID RIGHT OF WAY NORTH 32° 55' 00" EAST, 26.42 FEET TO THE **POINT OF BEGINNING.**

PARCEL B CONTAINS AN AREA OF 9,314 SQUARE FEET, MORE OR LESS.



END OF DESCRIPTION

MERIDIAN ASSOCIATES, INC. PAUL CANUMAY L.S. 3272 EXPIRES 06/30/2016



Original map may be found at USD, 5072 Benson Road, Union City, CA 94587

AUTHORIZE THE GENERAL MANAGER TO EXECUTE AMENDMENT NO. 1 TO TASK ORDER NO. 2 WITH CAROLLO ENGINEERS FOR PROVIDING ENGINEERING SERVICES DURING CONSTRUCTION OF THE FREMONT AND PASEO PADRE LIFT STATIONS IMPROVEMENTS PROJECT

Technical Services Manager Ghossain stated the Project's construction contract was awarded to Mountain Cascade, Inc. on September 28, 2015. The Board authorized execution of Task Order No. 2 with Carollo for providing engineering services during construction of the Project on October 26, 2015. Due to areas inaccessible during design and the need to keep the lift stations fully operational during construction, there were additional engineering services requested of Carollo than originally anticipated. Staff recommended the Board authorize the General Manager to execute Amendment No. 1 to Task Order No. 2 with Carollo Engineers, in the amount of \$43,103, to continue providing engineering services for the construction of the Fremont and Paseo Padre Lift Stations Improvements Project.

It was moved by Director Fernandez, seconded by Director Toy, to Authorize the General Manager to Execute Amendment No. 1 to Task Order No. 2 with Carollo Engineers for Providing Engineering Services During Construction of the Fremont and Paseo Padre Lift Stations Improvements Project. Motion carried with the following vote:

AYES:Fernandez, Kite, Lathi, ToyNOES:NoneABSENT:HandleyABSTAIN:None

DESIGNATE AND APPOINT TWO BOARD REPRESENTATIVES TO AD HOC SUBCOMMITTEE ON GENERAL MANAGER CONTRACT NEGOTIATIONS

District Counsel Murphy stated the Board would need to appoint two Directors to serve on an ad hoc subcommittee on the General Manager's contract negotiations.

It was moved by Secretary Lathi, seconded by Vice President Kite, to appoint President Handley and Secretary Lathi to serve as members, and Director Fernandez to serve as alternate, of the Ad Hoc Subcommittee on General Manager Contract Negotiations. Motion carried with the following vote:

AYES:Fernandez, Kite, Lathi, ToyNOES:NoneABSENT:HandleyABSTAIN:None

INFORMATION ITEMS:

Check Register

All questions were answered to the Board's satisfaction.

Report on the East Bay Dischargers Authority (EBDA) Meeting of September 22, 2016 Director Toy provided a summary of the EBDA meeting held September 22, 2016.

COMMITTEE MEETING REPORTS:

The Budget & Finance, Legal/Community Affairs, and Engineering and Information Technology Committees met.

GENERAL MANAGER'S REPORT:

General Manager Eldredge reported the following:

- The District has been partnering with Alameda County Water District (ACWD) for several water conservation rebate programs including clothes washers, toilets, and other indoor plumbing. PG&E has administered the Residential High Efficiency Clothes Washer Rebate Program, which has been offered through ACWD for the past 20 years. PG&E recently informed ACWD that they will discontinue administration of the rebate program by December 31, 2016. General Manager Eldredge stated the clothes washer program has provided 34,000 rebates over the 20 year period. Vice President Kite requested statistics for the toilet rebate program.
- Tesla has submitted a proposal for a significant expansion to its Fremont factory. Tesla is a permitted industry and District staff have begun discussing the impact such an expansion would have on inspections.
- Environmental Compliance staff reported that the Science in the Park event held October 1, 2016, was very well attended and there was a significant interest in USD. Staff collected over 400 pollution prevention pledges, and provided an interactive presentation which showed that wipes do not break down in the sewer system. Though the event was held in Hayward, it was heavily promoted to schools in the District's service area and a high percentage of the individuals who stopped by the USD table were District customers.
- General Manager Eldredge and Business Services Manager/CFO Arends-King were recently interviewed at Standard & Poor's to receive the District's first credit rating. Staff received the results of that meeting and were pleased to inform the Board the District received a credit rating of AA+ with a stable outlook.

OTHER BUSINESS:

There was no other business.

ADJOURNMENT:

The meeting was adjourned at 7:55 p.m. to a Special Meeting in the Alvarado Conference Room on Tuesday, October 18, 2016, at 6:00 p.m.

The Board will then adjourn to the next scheduled Regular Board Meeting to be held in the Boardroom on Monday, October 24, 2016, at 7:00 p.m.

SUBMITTED:

REGINA McEVOY

BOARD SECRETARY

APPROVED:

TOM HANDLEY

PRESIDENT

ATTEST:

ANJALI LATHI

SECRETARY

Adopted this 24th day of October, 2016