

**MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT  
October 13, 2014**

**CALL TO ORDER**

President Fernandez called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

PRESENT: Manny Fernandez, President  
Jennifer Toy, Vice President  
Tom Handley, Secretary  
Pat Kite, Director  
Anjali Lathi, Director

STAFF: Paul Eldredge, General Manager/District Engineer  
Rich Cortés, Business Services Manager  
Andy Morrison, Collection Services Manager  
Dave Livingston, Treatment & Disposal Services Manager  
Sami Ghossain, Technical Services Manager  
Robert Simonich, Fabrication, Maintenance, and Construction Manager  
Ric Pipkin, Treatment & Disposal Services Coach  
Paul Johnson, Store Keeper II  
Regina McEvoy, Assistant to the GM/Board Secretary  
Carol Rice, Former Assistant to the GM/Board Secretary

**APPROVAL OF THE MINUTES OF SEPTEMBER 22, 2014.**

It was moved by Director Kite, seconded by Director Lathi, to Approve the Minutes of the Board of Directors' Meeting held September 22, 2014. Motion carried unanimously.

**WRITTEN COMMUNICATIONS.**

There were no written communications.

**ORAL COMMUNICATIONS.**

There were no oral communications.

**RESOLUTION NO. 2740, RECOGNIZING GENERAL MANAGER RICHARD B. CURRIE FOR 23 YEARS OF OUTSTANDING SERVICE.**

It was moved by Director Kite, seconded by Director Lathi, to Adopt Resolution No. 2740, Recognizing General Manager Richard B. Currie for 23 Years of Outstanding Service. Motion carried unanimously.

**####**

**APPROVING THE PUBLICLY AVAILABLE PAY SCHEDULE, MEMORANDUM OF UNDERSTANDING BETWEEN THE DISTRICT AND SEIU LOCAL 1021, JUNE 6, 2013 - AUGUST 31, 2016, AND UNCLASSIFIED STAFF COMPENSATION DOCUMENTS.**

The Personnel Committee reviewed this item. The publicly available pay schedule, mandated by CalPERS, is designed to ensure consistency between CalPERS employers and enhance the disclosure and transparency of public employee compensation. Rich Cortés stated the publicly available pay schedule was revised to capture adjustments made to unclassified employee pay ranges per the July 2014, unclassified salary survey and a revision of the salary range for Maintenance Manager based on the most recent salary survey. The publicly available pay schedule will be effective August 24, 2014.

Rich Cortés stated the SEIU MOU was recently completed to include all tentative agreements reached between the District and SEIU Local 1021, as approved by the Board on June 6, 2013. There were no changes to the Unclassified Staff Compensation Plan. Rich Cortés stated the updated Unclassified Employees Rules and Regulations had been reviewed and approved by the Executive Team.

It was moved by Director Lathi, seconded by Director Handley, to Approve the Publicly Available Pay Schedule, Memorandum of Understanding Between the District and SEIU Local 1021 June 6, 2013 – August 31, 2016, and Unclassified Staff Compensation Documents. Motion carried unanimously.

**APPROVING AN ADDITION TO THE FY15 CIP BUDGET FOR THE WARM SPRINGS LATERALS PROJECT.**

The Budget & Finance Committee reviewed this item. Sami Ghossain stated the District was contacted in August by a plumbing contractor unable to determine the cause of recurring clogging of two sewer laterals located at the corner of Mission Boulevard and Warm Springs Boulevard. The District discovered the aforementioned laterals were connected to an old 8-inch diameter sewer main that had been abandoned when the new 18-inch diameter sewer main was installed by contractor K.J. Woods during the Upper Warren Avenue Sewer Project in 2000. District staff determined the Upper Warren Avenue Sewer Project, designed by GHD, contained a discrepancy regarding the number of laterals to be relocated to the new 18-inch sewer main.

McGuire and Hester (M&H) completed connection of the two sewer laterals to the 18-inch diameter sewer main on September 10, 2014, per an existing agreement with the District for emergency services. The M&H submitted cost of \$132,000 is undergoing staff review. Universal Maintenance submitted cost for sewer lateral clearing and investigation work for approximately \$50,000. Staff estimates other project costs, including an encroachment permit and associated inspection fees with the City of Fremont, to be \$15,000. The total estimated cost for the project is \$200,000.

It was moved by Director Handley, seconded by Director Lathi, to Approve the Warm Springs Laterals Project without altering the budget. Motion carried unanimously.

#### **INFORMATION ITEMS:**

**Check Register.** All questions were answered to the Board's satisfaction.

#### **Unclassified Staff Benefits and Upcoming and Unscheduled Board Workshop Topics.**

Paul Eldredge stated Director Handley requested a future discussion item or workshop to discuss benefits for Unclassified Staff, specifically time off. The Board directed staff to prepare a workshop to discuss Unclassified Staff time off.

Paul Eldredge provided information regarding unscheduled workshop topics. Director Handley requested the Unclassified Staff time off workshop be scheduled in the near future. Paul Eldredge stated the Sewer Service Charge Rate workshop may be scheduled for December or January, and the Check in with the General Manager will likely be scheduled for December.

#### **COMMITTEE MEETING REPORTS:**

The Budget & Finance and Personnel Committees met.

#### **GENERAL MANAGER'S REPORT.**

- Safety-Kleen Systems has been identified as the source of recent hydrocarbon discharges. Staff recently met with Safety-Kleen representatives, and conducted a follow up conference call on October 13, 2014. Safety-Kleen staff are in the process of developing new safety and testing protocols. Safety-Kleen is effectively shut down at this time due to their decision not to explore alternative discharge options citing cost and logistical challenges. Pending the results of the test conducted October 13, 2014, Safety-Kleen may begin discharging within the next week. Paul Eldredge stated an industrial hygienist will be retained by the District to determine if any health challenges were created by this issue, and if additional protocols need to be in place.
- Paul Eldredge noted Treatment and Disposal Service Night Coach Ric Pipkin was in attendance representing the workgroup
- The Collection Systems crew recently discovered two category 3 sanitary sewer overflows caused by leaking joints. One was the result of an odor complaint from a resident, the second was found by the TV crew, and both were repaired using a trenchless repair system. Staff believe the leaks may be due to extremely dry soil caused by the current drought. Both incidents will be reported in the standard reporting period.
- Staff met with the residential builder in Newark for a status update. The developer stated they are presently engaged in discussions with Cargill regarding access. Staff are developing force main options.

- Wilson Wong from the FMC group is now a Certified Cathodic Protection Inspector, which should save the District approximately \$20,000/year.
- Recently hired Painter Troy Gaskins began work on October 6, 2014.
- 47 individuals will participate in the performance test for Collection Systems worker to be conducted October 17 - 18, 2014.
- Manager interviews are scheduled to begin next week.
- CalPERS audit began October 13, 2014, and a report should be received in six months.
- The 2014 Employee Recognition BBQ will be held October 14, 2014.
- The District will host the Maintenance Superintendents Association San Francisco Bay Area Chapter 2014 Vendor Equipment & Tradeshow on October 16, 2014.

**OTHER BUSINESS:**

Anjali Lathi asked if a Board Workshop will be scheduled for Monday, December 15, 2014. Paul Eldredge stated a Board Workshop may be scheduled for said date.

**ADJOURNMENT:**

The meeting was adjourned at 7:47 p.m. to a Private Lateral Study Board Workshop in the Boardroom on Monday, October 20, 2014 at 6:30 p.m.

The Board will then adjourn to the next Regular Meeting in the Boardroom on Monday, October 27, 2014 at 7:00 p.m.


SUBMITTED:

  
REGINA McEVOY  
SECRETARY TO THE BOARD

ATTEST:

  
TOM HANDLEY  
SECRETARY

APPROVED:

  
MANNY FERNANDEZ  
PRESIDENT

Adopted this 27<sup>th</sup> day of October, 2014