



**UNION SANITARY DISTRICT BOARD MEETING/
UNION SANITARY DISTRICT FINANCING AUTHORITY
AGENDA**

**Monday, May 23, 2022
Regular Meeting - 4:00 P.M.**

**Union Sanitary District
Administration Building
5072 Benson Road
Union City, CA 94587**

Directors
Manny Fernandez
Tom Handley
Pat Kite
Anjali Lathi
Jennifer Toy

Officers
Paul R. Eldredge
*General Manager/
District Engineer*

Karen W. Murphy
Attorney

CORONAVIRUS (COVID-19) ADVISORY NOTICE

This meeting will be held pursuant to Government Code Section 54953 (as amended by AB 361), which authorizes teleconferenced meetings under the Brown Act during a proclaimed state of emergency. The Governor of California proclaimed a State of Emergency related to COVID-19 on March 4, 2020. Consistent with Government Code Section 54953, this meeting will not be physically open to the public and Board Members will be teleconferencing into the meeting. **To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by following the steps listed below, and may provide public comment by sending comments to the Board Clerk by email at assistanttogm@unionsanitary.ca.gov before or during the meeting or via voicemail by calling 510-477-7599 before 3:00 p.m. on the date of the meeting.** Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Board President's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations should email or call the Board Clerk, assistanttogm@unionsanitary.ca.gov or 510-477-7503, who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Union Sanitary District procedure for resolving reasonable accommodation requests.

To listen to this Regular Board Meeting:

Call: 1-888-788-0099 or 1-877-853-5247

Meeting ID: 889 0746 3788 #

Participant ID: #

Click the Zoom link below to watch and listen:
<https://us02web.zoom.us/j/88907463788>

	1.	Call to Order.
	2.	Salute to the Flag. (This item has been suspended due to the COVID-19 pandemic.)
	3.	Roll Call.
Motion	4.	Approve Minutes of the Union Sanitary District Board Meeting of May 9, 2022.
Motion	5.	Approve Minutes of the Union Sanitary District Special Board Meeting of May 10, 2022.
Information	6.	Operations Report: a) April 2022 Monthly Operations Report <i>(to be reviewed by the Budget & Finance and Legal/Community Affairs Committees)</i> . b) Fiscal Year 2022 3 rd Quarter Managed Investment Portfolio Report <i>(to be reviewed by the Budget & Finance Committee)</i> .
	7.	Written Communications.
	8.	Public Comment. Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available in the Boardroom and are requested to be completed prior to the start of the meeting.
Motion	9.	Select Boardmembers to Represent Union Sanitary District on External Committees for Fiscal Year 2023.
Motion	10.	Review and Consider Approval of Collection Services Workgroup Manager, Coach, Collection Services, and Senior Accounting and Financial Analyst Position Descriptions, and Revision To Salary Ranges <i>(to be reviewed by the Personnel Committee)</i> .
Motion	11.	Consider a Resolution to Accept a Sanitary Sewer Easement and Quitclaim Two Easements for Tract 8205 – Niles Gateway Phase 1, Located at 37899 Niles Boulevard, in the City of Fremont <i>(to be reviewed by the Legal/Community Affairs Committee)</i> .
Motion	12.	Consider a Resolution to Accept a Sanitary Sewer Easement for Tract 8477 – Oliveira Farm Cottages, Located at 39392 Blacow Road, in the City of Fremont <i>(to be reviewed by the Legal/Community Affairs Committee)</i> .
Motion	13.	Authorize the General Manager to Execute a Contract with Lubrication Engineers for the Oil Consolidation Project <i>(to be reviewed by the Budget and Finance Committee)</i> .
Motion	14.	Consider Adoption of a Resolution Authorizing the Use of Teleconference Meetings in Compliance with AB 361.
Direction	15.	Proposed Operating and CIP Budget for Fiscal Year 2023 <i>(to be reviewed by the Budget and Finance Committee)</i> .

Information	16.	Board of Directors Internal Committee Assignments 2022-2023.
Information	17.	Report on the East Bay Dischargers Authority Meeting of April 21, 2022.
Information	18.	Status of Priority 1 Capital Improvement Program Projects <i>(to be reviewed by the Engineering and Information Technology Committee)</i> .
Information	19.	Third Quarterly Report on the Capital Improvement Program for Fiscal Year 2022 <i>(to be reviewed by the Engineering and Information Technology Committee)</i> .
Information	20.	Third Quarterly Report on the Enhanced Treatment and Site Upgrade Program for Fiscal Year 2022 <i>(to be reviewed by the Engineering and Information Technology Committee)</i> .
Information	21.	COVID-19 Update.
Information	22.	Check Register.
Information	23.	Committee Meeting Reports. <i>(No Board action is taken at Committee meetings):</i> <ol style="list-style-type: none"> Personnel Committee – Wednesday, May 18, 2022, at 9:15 a.m. <ul style="list-style-type: none"> Director Kite and Director Toy Budget & Finance Committee – Wednesday, May 18, 2022, at 10:30 a.m. <ul style="list-style-type: none"> Director Lathi and Director Toy Engineering and Information Technology Committee – Friday, May 20, 2022, at 10:00 a.m. <ul style="list-style-type: none"> Director Kite and Director Fernandez Legal/Community Affairs Committee – Friday, May 20, 2022, at 11:00 a.m. <ul style="list-style-type: none"> Director Lathi and Director Handley Legislative Committee – will not meet.
Information	24.	General Manager’s Report. <i>(Information on recent issues of interest to the Board)</i> .
	25.	Other Business: <ol style="list-style-type: none"> Comments and questions. <i>Directors can share information relating to District business and are welcome to request information from staff.</i> Scheduling matters for future consideration.
	26.	Adjournment – The Board will adjourn to the next Regular Board Meeting to be held virtually on Monday, June 13, 2022, at 4:00 p.m.

The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting.