



**UNION SANITARY DISTRICT BOARD MEETING/  
UNION SANITARY DISTRICT FINANCING AUTHORITY  
AGENDA**

**Monday, December 13, 2021  
Regular Meeting - 4:00 P.M.**

**Union Sanitary District  
Administration Building  
5072 Benson Road  
Union City, CA 94587**

**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

This meeting will be held pursuant to Government Code Section 54953 (as amended by AB 361), which authorizes teleconferenced meetings under the Brown Act during a proclaimed state of emergency. The Governor of California proclaimed a State of Emergency related to COVID-19 on March 4, 2020. Consistent with Government Code Section 54953, this meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. **To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by following the steps listed below, and may provide public comment by sending comments to the Board Clerk by email at [assistanttogm@unionsanitary.ca.gov](mailto:assistanttogm@unionsanitary.ca.gov) before or during the meeting or via voicemail by calling 510-477-7599 before 3:00 p.m. on the date of the meeting.** Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Board President's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations should email or call the Board Clerk, [assistanttogm@unionsanitary.ca.gov](mailto:assistanttogm@unionsanitary.ca.gov) or 510-477-7503, who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Union Sanitary District procedure for resolving reasonable accommodation requests.

To listen to this Regular Board Meeting:

Call: 1-888-788-0099 or 1-877-853-5247

Meeting ID: 843 7791 0136 #

Participant ID: #

Click the Zoom link below to watch and listen:

<https://us02web.zoom.us/j/84377910136>

1. Call to Order.

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2. ~~Salute to the Flag.~~ (This item has been suspended due to the COVID-19 pandemic.)

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3. Roll Call.

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- Motion 4. Approve Minutes of the Union Sanitary District Board Meeting of November 8, 2021.

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- Motion 5. Approve Minutes of the Union Sanitary District Special Board Meeting of November 10, 2021.

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- Motion 6. Approve Minutes of the Union Sanitary District Special Board Meeting of November 11, 2021.

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- Motion 7. Approve Minutes of the Union Sanitary District Special Board Meeting of November 15, 2021.

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- Information 8. Operations Report:
  - a) October 2021 Monthly Operations Report *(to be reviewed by the Budget & Finance and Legal/Community Affairs Committees).*
  - b) Fiscal Year 2022 1<sup>st</sup> Quarter Managed Investment Portfolio Report *(to be reviewed by the Budget & Finance Committee).*

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9. Written Communications.

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10. Public Comment.  
 Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available in the Boardroom and are requested to be completed prior to the start of the meeting.

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## UNION SANITARY DISTRICT FINANCING AUTHORITY

- USDFA Motion 11. Authorizing the Execution and Delivery of a WIFIA Loan Agreement in Accordance with the Term Sheet, a WIFIA Note, an Installment Purchase Agreement and Certain Other Documents in Connection Therewith and Certain Other Matters *(to be reviewed by the Budget & Finance Committee).*

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- Motion 12. Authorizing Execution and Delivery of an Installment Purchase Agreement in Connection with a Water Infrastructure Finance and Innovation Act Loan, Authorizing the Execution and Delivery of Certain Documents in Connection Therewith and Authorizing Certain Other Actions *(to be reviewed by the Budget & Finance Committee).*

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- Motion 13. Authorize the General Manager to Execute a Professional Services Agreement with Hazen and Sawyer for Interim CIP Coach Services *(to be reviewed by the Budget & Finance Committee).*

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- Motion 14. Review and Consider Approval of Side Letter Agreement Between Union Sanitary District and Service Employees International Union, Local 1021, Extending MOU Through December 31, 2026.
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- Motion 15. Authorize the General Manager to Execute an Agreement and Task Order No. 1 with Carollo Engineers, Inc. for the Sodium Hypochlorite Loop Improvements Project *(to be reviewed by the Engineering and Information Technology Committee)*.
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- Motion 16. Authorize the General Manager to Execute an Agreement and Task Order No. 1 with Hazen and Sawyer for the Headworks Degritting Study *(to be reviewed by the Engineering and Information Technology Committee)*.
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- Motion 17. Consider Adoption of a Resolution Authorizing the Use of Teleconference Meetings in Compliance with AB 361.
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- Information 18. FY21 Strategic Performance Annual Report *(to be reviewed by the Legal/Community Affairs Committee)*.
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- Information 19. Report on the East Bay Dischargers Authority Meeting of October 21, 2021.
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- Information 20. COVID-19 Update.
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- Information 21. Check Register.
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- Information 22. Committee Meeting Reports. *(No Board action is taken at Committee meetings):*
- a. Budget & Finance Committee – Wednesday, December 8, 2021, at 10:30 a.m.
    - Director Lathi and Director Toy
  - b. Engineering and Information Technology Committee – Friday, December 10, 2021, at 10:00 a.m.
    - Director Kite and Director Fernandez
  - c. Legal/Community Affairs Committee – Friday, December 10, 2021, at 10:30 a.m.
    - Director Handley and Director Lathi
  - d. Legislative Committee – will not meet.
  - e. Personnel Committee – will not meet.
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- Information 23. General Manager’s Report. *(Information on recent issues of interest to the Board)*.
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24. Other Business:
- a. Comments and questions. *Directors can share information relating to District business and are welcome to request information from staff.*
  - b. Scheduling matters for future consideration.
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25. Adjournment – The Board will adjourn to the next Regular Board Meeting to be held virtually on Monday, January 10, 2022, at 4:00 p.m.
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The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting.