



**UNION SANITARY DISTRICT BOARD MEETING/
UNION SANITARY DISTRICT FINANCING AUTHORITY
AGENDA**

**Monday, February 8, 2021
Regular Meeting - 4:00 P.M.**

**Union Sanitary District
Administration Building
5072 Benson Road
Union City, CA 94587**

Directors
Manny Fernandez
Tom Handley
Pat Kite
Anjali Lathi
Jennifer Toy

Officers
Paul R. Eldredge
*General Manager/
District Engineer*

Karen W. Murphy
Attorney

CORONAVIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County March 31, 2020 Updated Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the Monday, February 8, 2021, Regular Board Meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. **To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by following the steps listed below to listen to the Board Meeting, and may provide public comment by sending comments to the Board Clerk by email at assistanttogm@unionsanitary.ca.gov or via voicemail by calling 510-477-7599 before 3:00 p.m. on the date of the meeting.** Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Board President's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations should email or call the Board Clerk who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Union Sanitary District procedure for resolving reasonable accommodation requests.

To listen to this Regular Board Meeting:

Call: 1-888-788-0099 or 1-877-853-5247

Meeting ID: 832 4490 1604 #

Participant ID: #

Click the Zoom link below to watch and listen:

<https://us02web.zoom.us/j/83244901604>

1. Call to Order.

2. ~~Salute to the Flag.~~ (This item has been suspended due to the COVID-19 pandemic.)

3. Roll Call.

- Motion 4. Approve Minutes of the Union Sanitary District Special Board Meeting of January 20, 2021.

- Motion 5. Approve Minutes of the Union Sanitary District Board Meeting of January 25, 2021.

- Motion 6. Approve Minutes of the Union Sanitary District Special Board Meeting of January 27, 2021.

7. Written Communications.

8. Public Comment.
Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available in the Boardroom and are requested to be completed prior to the start of the meeting.

- Motion 9. Review and Consider Approval of Policy No. 2755, Procurement Policy (*to be reviewed by the Budget & Finance Committee*).

- Motion 10. Review and Consider Approval of Policy No. 2075, Surplus Property Disposal Policy (*to be reviewed by the Budget & Finance Committee*).

- Motion 11. Authorize the General Manager to Execute Task Order No. 14 with Brown and Caldwell for the Step II Plant Subsurface Investigation (*to be reviewed by the Engineering and Information Technology Committee*).

- Direction 12. Receive Update on District Branding Initiative and Provide Direction.

- Information 13. COVID-19 Update.

- Information 14. Check Register.

- Information 15. Committee Meeting Reports. (*No Board action is taken at Committee meetings*):
 - a. Budget & Finance Committee – Friday, February 5, 2021, at 10:00 a.m.
 - Director Kite and Director Toy
 - b. Engineering and Information Technology Committee – Friday, February 5, 2021, at 11:00 a.m.
 - Director Lathi and Director Handley
 - c. Legal/Community Affairs Committee – will not meet.
 - d. Legislative Committee – will not meet.
 - e. Personnel Committee – will not meet.

- Information 16. General Manager’s Report. (*Information on recent issues of interest to the Board*).

17. Other Business:

- a. Comments and questions. *Directors can share information relating to District business and are welcome to request information from staff.*
 - b. Scheduling matters for future consideration.
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18. Adjournment – The Board will adjourn to a Board Workshop to be held virtually on Tuesday, February 9, 2021, at 4:00 p.m.

19. Adjournment – The Board will then adjourn to the next Regular Board Meeting to be held virtually on Monday, February 22, 2021, at 4:00 p.m.

The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager's office at (510) 477-7503 at least 24 hours in advance of the meeting.