



**UNION SANITARY DISTRICT BOARD MEETING/
UNION SANITARY DISTRICT FINANCING AUTHORITY
AGENDA**

**Monday, January 25, 2021
Regular Meeting - 4:00 P.M.**

**Union Sanitary District
Administration Building
5072 Benson Road
Union City, CA 94587**

Directors
Manny Fernandez
Tom Handley
Pat Kite
Anjali Lathi
Jennifer Toy

Officers
Paul R. Eldredge
*General Manager/
District Engineer*

Karen W. Murphy
Attorney

CORONAVIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County March 31, 2020 Updated Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the Monday, January 25, 2021, Regular Board Meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. **To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by following the steps listed below to listen to the Board Meeting, and may provide public comment by sending comments to the Board Clerk by email at assistanttogm@unionsanitary.ca.gov or via voicemail by calling 510-477-7599 before 3:00 p.m. on the date of the meeting.** Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Board President's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations should email or call the Board Clerk who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Union Sanitary District procedure for resolving reasonable accommodation requests.

To listen to this Regular Board Meeting:

Call: 1-888-788-0099 or 1-877-853-5247

Meeting ID: 883 2464 5106 #

Participant ID: #

Click the Zoom link below to watch and listen:

<https://us02web.zoom.us/j/88324645106>

1. Call to Order.

2. ~~Salute to the Flag.~~ (This item has been suspended due to the COVID-19 pandemic.)

3. Roll Call.

- Motion 4. Approve Minutes of the Union Sanitary District Board Meeting of January 11, 2021.

- Information 5. December 2020 Monthly Operations Report *(to be reviewed by the Budget & Finance and Legal/Community Affairs Committee)*.

6. Written Communications.

7. Public Comment.
Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available in the Boardroom and are requested to be completed prior to the start of the meeting.

- Motion 8. Consider a Resolution to Update Union Bank Signatories *(to be reviewed by the Budget & Finance Committee)*.

- Motion 9. Review and Consider Approval of Policy 2000, Accounting Standards *(to be reviewed by the Budget & Finance Committee)*.

- Motion 10. Review and Consider Approval of Policy No. 2070, Capital Assets Policy *(to be reviewed by the Budget & Finance Committee)*.

- Motion 11. Review and Consider Approval of Policy No. 2010, Internal Controls *(to be reviewed by the Audit Committee)*.

- Motion 12. Award a Contract for Laboratory Services in Support of Environmental Compliance Programs to McCampbell Analytical Incorporated *(to be reviewed by the Budget & Finance Committee)*.

- Motion 13. Authorize the General Manager to Execute a Termination, Settlement and Release Agreement with C. Overaa & Co. for the Alvarado Influent Valve Box Rehabilitation Project *(to be reviewed by the Engineering and Information Technology Committee)*.

- Information 14. Solar and Cogeneration Facilities Operational Update *(to be reviewed by the Budget & Finance Committee)*.

- Information 15. Cal-Card 2nd Quarter Fiscal Year 2021 Activity Report *(to be reviewed by the Budget & Finance Committee)*.

- Information 16. Board Expenses for 2nd Quarter of Fiscal Year 2021 *(to be reviewed by the Budget & Finance Committee)*.

- Information 17. Report on the East Bay Dischargers Authority Meeting of December 17, 2020.

- Information 18. COVID-19 Update.
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- Information 19. Check Register.
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- Information 20. Committee Meeting Reports. *(No Board action is taken at Committee meetings):*
- a. Legal/Community Affairs Committee – Thursday, January 21, 2021, at 1:00 p.m.
 - Director Toy and Director Fernandez
 - b. Budget & Finance Committee – Friday, January 22, 2021, at 10:00 a.m.
 - Director Kite and Director Toy
 - c. Audit Committee – Friday, January 22, 2021 at 10:30 a.m.
 - Director Kite and Director Toy
 - d. Engineering and Information Technology Committee – Friday, January 22, 2021, at 11:00 a.m.
 - Director Lathi and Director Handley
 - e. Legislative Committee – will not meet.
 - f. Personnel Committee – will not meet.
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- Information 21. General Manager’s Report. *(Information on recent issues of interest to the Board).*
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22. Other Business:
- a. Comments and questions. *Directors can share information relating to District business and are welcome to request information from staff.*
 - b. Scheduling matters for future consideration.
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23. Adjournment – The Board will adjourn to a Board Workshop to be held virtually on Wednesday, January 27, 2021, at 4:00 p.m.
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24. Adjournment – The Board will then adjourn to the next Regular Board Meeting to be held virtually on Monday, February 8, 2021, at 4:00 p.m.
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The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting.